

**CITY OF ZUMBROTA  
COUNCIL MEETING MINUTES  
JANUARY 18, 2024  
6:00 P.M.  
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Council members Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: Public Works Director Mike Olson, Finance Director Kim Simonson, City Administrator Brian Grudem, Police Chief Pat Callahan, Community Development Director Kurt Meister, Library Director James Hill, City Attorney Matt Rockne, Officer Tyler Evenson (6:14pm), and NewsRecord reporter Holly Galbus (remote).

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Durhman, second Amundson to adopt the agenda. Approved 5-0-0

**MINUTES – JANUARY 4, 2024, MEETING MINUTES**

**MOTION** Durhman, second Amundson to approve the January 4, 2024, meeting minutes. Approved 5-0-0

**MINUTES – DECEMBER 6, 2023, NORTH ZUMBRO SANITARY DISTRICT JOINT POWERS**

This item was information only. Future minutes will be included with City Council packets and will on the agenda.

**ACCOUNTS PAYABLE – JANUARY 18, 2024**

**MOTION** Prigge, second Amundson to approve the accounts payable in the amount of \$513,049.62. Approved 5-0-0.

**PUBLIC COMMENT**

**PUBLIC HEARING**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**9-A. RESOLUTION 2024-03 KING, SCOTT APPROVAL OF VARIANCE**

A request for a variance had been received for 2080 20<sup>th</sup> Street. The property owner is requesting he be allowed to add an addition to his home which will go two feet into the setback. The Planning and Zoning Commission followed all the procedures involving public input. No negative input was received, and Planning and Zoning recommends approval. **MOTION** Amundson, second Bucher to approve Resolution 2024-03 A Resolution Adopting Findings of Fact and Reasons for Approval of variance Application of Scott King at 2080 20<sup>th</sup> Street Zumbrota, MN 55992. Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

**9-B. RESOLUTION 2024-04 NILSSEN'S FOODS APPROVAL OF VARIANCE**

Public hearing was held to allow a drive thru window. The Current classification of C1a does not address the possibility of a drive thru. Planning and Zoning is recommending the approval. Nilssen's is currently working through other issues with the County regarding traffic flow pertaining to operating a drive thru. This variance specifically addresses allowing a C1a to have a drive thru window. **MOTION**

Durhman, second Prigge to approve Resolution 2024-034 A Resolution Adopting Findings of Fact and Reasons for Approval of Variance Application of Nilssen Foods at 2328 West Avenue, Zumbrota, MN 55992. Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

**8-C. NEW PARK BOARD MEMBER**

**MOTION** Prigge, second Durhman to approve the appointment of Aaron Wichmann to the Park Board. Approved 5-0-0.

**8-D. NEW LIBRARY BOARD MEMBER**

**MOTION** Prigge, second Bucher to approve the appointment of Dorothy Witter to the Library Board. Approved 5-0-0.

**COMMENTS**

**City Administrator Brian Grudem**

Informed the Council that work is still being done on the 9<sup>th</sup> street project, but with modification. The computer server for the City has been decommissioned and computer service has been moved to the Cloud.

**Community Development Director Kurt Meister**

Said the EDA had appointed the following as their officers: President, Lindsay Raasch; Vice President, Terry Johnson; Treasurer, Brian Haugen.

**Mayor Todd Hammel**

Reported on the CODE and Fire Board meetings. The Fire Board Joint Powers agreement is nearly finalized. He and Grudem had taken part in a strategic meeting with ZM Schools.

Meeting adjourned at 6:17 pm

---

City Administrator Brian Grudem

