

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
JANUARY 19, 2023
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: City Administrator Brian Grudem, Police Chief Pat Callahan, Finance Director Kim Simonson, Community Development Director Kurt Meister, Library Director James Hill, Julie Gunhus, Sue Ziegler, Kris Ferguson, City Attorney Matt Rockne, Officer Scott Curtis, and NewsRecord Reporter Holly Galbus (remote).

AMENDMENTS/ADOPTION OF AGENDA

MOTION Durhman, second Prigge to adopt the agenda as amended with the addition of item "8G – Local Government Pay Equity Compliance Report Memo". Approved 5-0-0.

MINUTES – JANUARY 5, 2023, MEETING MINUTES

MOTION Durhman, second Amundson to approve the January 5, 2023, meeting minutes. Approved 5-0-0.

ACCOUNTS PAYABLE – JANUARY 19, 2023

MOTION Prigge, second Durhman to approve the accounts payable in the amount of \$510,841.72. Approved 5-0-0.

PUBLIC COMMENT

Julie Gunhus was present to request a winter parking ticket be forgiven. She also asked about the alley clearing behind her home. The parking ticket was not forgiven.

PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

8-A. ZIBA SPEAKER UPDATE

Sue Zeigler and Kris Ferguson updated the Council on the speakers which were installed downtown. Comments have been very favorable. Council and staff were thanked for their help.

8-B. STREETS FTE – ADAM BANG

MOTION Prigge, second Amundson to approve the hiring of Adam Bang for the full time streets maintenance position at a step 3. Approved 5-0-0.

8-C. FALK COLLISION VARIANCE

MOTION Amundson, second Prigge to approve the setback variance for Falk Collision. Approved 5-0-0.

8-D. NEW LAPTOP PURCHASE FOR THE NEW POLICE SQUAD CAR

MOTION Durhman, second Prigge to approve a laptop purchase for the Police Department for a rugged Panasonic Toughbook from Baycom for \$3,222. Approved 5-0-0. The money will come out of the reserve for police equipment within the General Fund.

8-E. NEW TOBACCO LICENSE – ZUMBROTA TOBACCO, INC.

MOTION Amundson, second Bucher to approve a new tobacco license for Zumbrota Tobacco, Inc. Approved 5-0-0.

8-F. CEDA GRANT WRITING PROPOSAL

Staff is asking to trade one day of CEDA services for a grant writer. Community Development Director Meister would work in a different office during that time. **MOTION** Durhman, second Bucher to approve having a grant writer for 8 hours a week of the 40 hour contract with CEDA. Approved 5-0-0.

8-G. 2023 LOCAL GOVERNMENT PAY EQUITY COMPLIANCE REPORT MEMO

MOTION Durhman, second Prigge to approve the 2023 Local Government Pay Equity Compliance Report. Approved 5-0-0.

REPORTS

City Administrator Brian Grudem

Gave a legislative update on the bill drafting for the Sanitary District. He thanked streets for all their work during the recent snowfalls.

Community Development Director Kurt Meister

Said he is putting out a survey asking about interest in a chamber of commerce. He has received some interest in a daycare center.

Mayor Todd Hammel

Welcomed Adam Bang to the City staff. He also reported he had attended the Fire Board Meeting.

The meeting adjourned 6:37 p.m.

Brian Grudem, City Administrator