

**ZUMBROTA PARK BOARD  
MONDAY, JANUARY 9, 2017, 6:00 p.m.  
ZUMBROTA CITY HALL**

- 1. CALL TO ORDER**
- 2. OATH OF OFFICE**
- 3. ELECTION OF OFFICERS**
- 4. APPROVE MINUTES**
- 5. APPROVE ACCOUNTS PAYABLE**
- 6. UNFINISHED BUSINESS**
  - A. Pool Deck**
  - B. Trelstad Subdivision Potential Parkland**
  - D. Shelter Ceiling**
  - E.**
- 7. NEW BUSINESS**
  - A. Howard Ayen-Veteran Memorial**
  - B. Approve MNDOT Highway 52 Bridge Land Acquisition and Temporary Easement**
  - C. Park Board Member Letter of Interest**
  - D. Park Trees**
- 8. ADJOURN**

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**PRESENT:** Members Jared Andring, Kevin Hein, Tom Steger, Brittany Thomforde, Aaron Wichmann, Staff Mike Olson and Cindy Thompson.

**OATH OF OFFICE**

Tom Steger administered the Oath of Office to Kevin Hein. The Board welcomed Hein as a new Park Board Member.

**ELECTION OF OFFICERS**

Chairperson Tom Steger formally opened nominations for 2017 Park Board Officers.

**MOTION** by Andring, second by Thomforde to nominate Wichmann for Chairperson. Carried unanimously. **MOTION** by Thomforde, second by Steger to nominate Andring for Vice-Chair. Carried unanimously. **MOTION** by Steger, second by Wichmann to nominate Hein for Secretary. Carried unanimously.

**APPROVE MINUTES**

**MOTION** Thomforde, second by Steger to approve the minutes of November 7, 2016 meeting. Carried unanimously.

**APPROVE ACCOUNTS PAYABLE**

**MOTION** Steger, second Thomforde to approve the accounts payable in the amount of \$668.92. Carried unanimously.

**POOL DECK**

Public Works Director Mike Olson had several quotes regarding the concrete repairs needed at the Pool. There are issues with the concrete, bathhouse, pump house and the baby pool. Olson is looking for direction from the Board on how to proceed with repairs needed.

The Park Board discussed their concerns on how much money should be spent on this pool, knowing a new pool will need to be built in the future. Olson suggested taking a look at the new Goodhue Pool for ideas. They remodeled their existing bathhouse and built a new pool. Andring mentioned the two things he hears most from residents are building a zero entry pool and opening up a dog park. The Board realized they need a plan which incorporates the playground and parking lot into a pool complex. Wichmann inquired about who and when the next Council person liaison will be attending Park Board meetings. The liaison has not been appointed due to the open council seat not yet filled. Wichmann would like to set up a work session with the City Council to discuss Swimming Pool options. The Board agreed and will discuss it further at the next meeting. **MOTION** by Thomforde, second by Steger to Table the Swimming Pool discussion until the next meeting.

**TRELSTAD SUBDIVISION POTENTIAL LAND**

Thompson reported that last week Administrator Jensen talked with the owners, Carlson's, of the potential park land in the Trelstad subdivision. He plans on discussing options and costs with them next week.

### **SHELTER CEILING**

Mike Olson presented three quotes for the upgrade of the ceiling at the Covered Bridge Shelter. The quotes from Pine Island Lumber, Gerken Inc., and North Star for tongue and groove pine. North Star's pine is finished and the other two are unfinished. Gerken Inc. had the low bid and is a locally owned company. Olson said the City Crew can finish the wood. **MOTION** by Thomforde, second by Andring to accept Gerken Inc., quote of \$1,812.50 plus the cost of finishing for lumber to upgrade the Covered Bridge shelter ceiling. Carried unanimously. Money was received from the Hadler family to help with the cost of the upgrade. The Hadler's use the shelter every year for family reunions and generously took up a collection for shelter improvements.

### **VETERAN MEMORIAL- HOWARD AYEN**

Howard Ayen was not in attendance. Tabled until the next meeting.

### **APPROVE MNDOT HIGHWAY 52 BRIDGE LAND ACQUISITION**

The Minnesota Department of Transportation is acquiring a piece of park land and easement for their improvements of Trunk Highway 52. The State's valuation for the acquisition is \$30,000. A map showing the park land acquired was included. **MOTION** by Steger, second by Andring to sign the agreement from the State of Minnesota for a monetary amount of \$30,000 in exchange for an easement and acquisition of park land for the improvement of Trunk Highway 52. Carried unanimously.

### **PARK BOARD MEMBER LETTER OF INTEREST**

Alicia Mulholland sent a letter of interest to serve on the Park Board. **MOTION** by Thomforde, second by Andring to accept the letter of interest from Alicia Mulholland and recommend to the City Council to appoint her to the Park Board. Carried unanimously.

Upon the approval of Mulholland, Thomforde officially resigned from her seat on the Park Board because of time constraints. The Board expressed their appreciation to Thomforde for all her service as a member of the Park Board.

### **PARK TREES**

Andring expressed his concerns about the removal of the piles of dead trees in the Covered Bridge Park. The trees were removed and piled in the park last summer as part of the River Bank project. Olson explained that Dakota Wood Grinding Company has agreed to remove the trees before the frost is gone.

The next meeting will be March 9, 2017. The regular monthly schedule will start as of the March meeting.

### **ADJOURNMENT**

**MOTION** Andring, second Thomforde to adjourn the meeting. Motion Carried.