

City of Zumbrota
Planning Commission Regular Meeting Minutes
Tuesday, January 11, 5:30 pm
City Hall

Present: Chair Matt Rockne, Commissioner Bev Weness, Commissioner Bev Holzheu, Commissioner Tom Steger, Mayor Todd Hammel, Commissioner Joan Bucher, Commissioner Jennifer Prins, City Administrator Brian Grudem and Assistant Finance Director Kim Simonson.

1. Rockne called the meeting to order at 5:30 pm.
2. **Agenda:** Motion Weness, second Steger to adopt the agenda. Approved (7-0-0)
3. **Minutes:** Motion Weness, second Steger to approve the Planning and Zoning Commission minutes from December 14, 2021. Approved (7-0-0)
4. **Public Hearing**
 - a. Minor Subdivision – Witmer PID 72.730.0100 – Rockne opened the public hearing at 5:35pm. Grudem stated he had heard from a neighbor they were concerned potential noise may disturb their livestock. The hearing was closed at 5:36 pm.
5. **Public Hearing**
 - a. Minor Subdivision – Witmer PID 72.730.0100 – Staff is recommending approval of this minor subdivision. Steger stated the property fits the guidelines needing to be followed. Motion Steger, second Prins that the minor subdivision of property PID 72.730.0100 be recommended for approval by the City Council. Approved 7-0-0.
6. **New Business**
 - a. Variance – 509 Pearl Street - Mr. Schumann would like a variance to build a detached outbuilding. The provided application was incomplete. Motion Rockne, second Weness to deem the application incomplete and suspend the 60-day timeline until the application is complete. Approved 7-0-0.
7. **Other**
 - a. Goodhue County Meetings– Goodhue County will be holding a meeting with interested cities to assess the interest in tiny homes. This meeting will be held at the end of the month.
 - b. 2022 Planning and Zoning Fees Adoption – The Council approved the fee changes recommended by the Planning and Zoning Commission.
8. **Adjourn**

The meeting adjourned at 5:47 p.m.