

Zumbrota Economic Development Authority Agenda
7:00 A.M. Wednesday, January 17, 2018
Zumbrota City Hall, 175 West Avenue

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, December 20, 2017**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Visitors to the Board**
 - A.**
- 6. New Business**
 - A. Nilssen's Hub Grand Opening**
 - B. River Wall Grant Application**
 - C. Trailhead Project Phase II Grant Application**
 - D. Annual Appointments**
 - E. 2018 Work Plan**
- 7. Unfinished Business**
 - A. Zumbrota Chrysler, Dodge, Ram, Jeep Update**
 - B.**
 - C.**
- 8. Reports**
- 9. Adjourn**

Please contact EDA Secretary Dan King at 732-7318 if you are unable to attend.

EDA Minutes
Monday, January 17, 2018
Zumbrota City Hall 7:00 a.m.

Present: President Richard Meyerhofer, Members Brenda Lerum, Sara Durhman and Tina Hostager. Absent: Erik Bengtson, Bill Eberhart and Brian Haugen. Also present: Gavin Hostager, City Administrator Neil Jensen and Community Development Director Dan King.

The meeting was called to order by President Richard Meyerhofer at 7:05 a.m.

2. Agenda

Motion Hostager, second Durhman to approve the agenda as submitted.

Carried 4-0-0

3. Minutes

Motion Lerum, second Meyerhofer to approve the minutes of the December 20, 2017 EDA meeting as submitted. Carried 4-0-0

4. Financial Reports

Motion Hostager, second Meyerhofer to approve the financial report and accounts payable. Carried 4-0-0

6. New Business

A. Nilssen's Hub Foods Grand Opening

Staff reminded members that the new owners of Hub Foods Jason and Teresa Nilssen are hosting a grand reopening later in the day, beginning with a ribbon cutting at 11:00 am. Mayor Drenckhahn will present a business welcome/recognition plaque. All EDA members are encouraged to attend. Cake and ice cream will be served.

B. River Wall Grant Application

Staff shared that Wayne Radke and David Grimsrud are proposing an improvement to the "river wall" in the foyer of City Hall. They are proposing to improve the wall with a mural, likely depicting the Covered Bridge and City history. This can be done with vinyl adhesive graphics on the 7' x 40' surface. In addition to the mural several information plaques can be installed in acrylic cases. These can then be changed if needed.

Included for review is the estimate from ART by ASI, examples of previous work and notes & proposed graphic design from David Grimsrud. The estimate is for \$7,150.

Staff would like to pursue grant opportunities to assist in the cost.

Motion Meyerhofer, second Hostager to support EDA staff pursuing grant opportunities for the project. Carried 4-0-0

C. Trailhead Project Phase II Grant Application

Staff stated the trailhead building is complete, with the installment of picnic tables, bike racks and fix-it station in the spring. The next phase is getting a trail to the Covered Bridge with decorative and/ or stamped concrete, landscaping, benches, trash containers, signage, railings for the building and fencing to screen the abutting property. Staff is preparing to solicit grant dollars to complete this second phase. Costs are estimated at about \$40,000 +/-.

Staff would like to pursue grant opportunities to assist in the cost.

Motion Meyerhofer, second Hostager to support EDA staff pursuing grant opportunities for the project. Carried 4-0-0

D. Annual Appointments

Members reviewed the current membership. It was noted Brenda Lerum's first six-year term has expired as of 12-31-2017. She stated she would not like to sign up for another six-year term but would stay on until a replacement is found. Lerum stated the six-year term is a bit of an imposition and suggested shorter terms.

Lerum stated the Zumbrota Independent Business Alliance met the previous evening and have two individuals that may be interested. However, at this time there are no letters of interest.

Motion Meyerhofer, second Durhman to recommend the City Council appoint Brenda Lerum to another term until a replacement can be found. Carried 4-0-0

E. 2018 Work Plan

Members reviewed the 2018 work plan.

7. Unfinished Business

A. Zumbrota Chrysler, Dodge, Ram, Jeep Update

No new updates at this time.

There being no further business President Meyerhofer adjourned the meeting at 7:47 am.

Respectfully Submitted,

Dan King, Secretary