

Zumbrota Economic Development Authority Agenda

5:30 pm Wednesday January 19th, 2021

Zumbrota City Hall – 175 West Avenue

- 1. Call to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes from December 15th, 2021**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Public Hearings**
- 6. Old Business**
 - a. 2022 Membership Discussion**
- 7. New Business**
 - a. Annual Elected Officials**
 - b. Economic Development Association of MN (EDAM) Membership**
- 8. Reports**
 - a. ZIBA – Request for Assistance – PA System**
 - b. Mortgage Satisfaction of Marie Marvin’s EDA Loan**
 - c. Annual Report & Action Plan**
- 9. Adjourn**

Zumbrota Economic Development Authority Minutes
5:30 PM Wednesday, January 19th, 2022
Zumbrota City Hall, 175 West Avenue

PRESENT: Richard Meyerhofer, Brian Haugen, Sara Durhman, and Tina Hostager. Also present Community Development Director Dylan Armstead and Communications Specialist & Account Technician Miranda Raasch.

NOT PRESENT: Lindsey Raasch

1. **Call Meeting to Order** – at 5:37 PM by Richard Meyerhofer

2. **Amend/Adopt Agenda –MOTION HAUGEN**, second HOSTAGER to adopt the agenda. Carried unanimously.

3. **Approve Regular Meeting Minutes of Wednesday, December 15th, 2022 – MOTION MEYERHOFER**, second HOSTAGER to approve the meeting minutes from Wednesday December 15th, 2022. Carried 3-0-1 with Haugen abstaining.

4. **Monthly Financial Report & Accounts Payable – MOTION MEYERHOFER**, second HAUGEN to approve Monthly Financial Report and Accounts Payable. Carried unanimously.

5. **Public Hearings**
A.

6. **Old Business**
A. **2022 Membership Discussion** - Dave Dahlen has expressed interest in joining the EDA. Armstead also reached out to Three Rivers to see if they would have anyone interested in serving on the EDA.

7. **New Business**
A. **Annual Elected Officials** – Tabled until the March 2022 meeting in hopes all members are present.

B. **Economic Development Association of MN (EDAM) Membership** – EDAM's mission is to champion economic development in Minnesota through professional development, networking, and advocacy. EDAM provides educational opportunities to aid in the growth and development of professionals working in economic development and related fields. Our EDA has been a member in the past but has not been for a few years. **MOTION HAUGEN**, second MEYERHOFER to approve joining the EDAM for 1 year at the amount of \$295. Carried unanimously.

8. **Reports –**

- A. ZIBA – Request for Assistance – PA System –** In November the EDA approved up to a \$10,000 commitment towards ZIBA's request for a downtown PA System. It has been uncovered in the EDA Bylaws that assistance that is \$10,000 or greater must go before City Council. ZIBA indicated at their January 18th, 2022, meeting that they will commit \$1,000 to the project.
 - B. Mortgage Satisfaction of Marie Marvin's EDA Loan –** City Attorney Matt Rockne has recently relayed that Marie has satisfied her loan from the EDA. A signature of acknowledgment is needed.
 - C. Annual Report & Action Plan -** Both are being worked on and will be completed by February/March.
- 9. Adjourn –** Meyerhofer adjourned the meeting at 6:06 PM.