

**Agenda**  
**Zumbrota City Council**

**Regular Meeting**

**Thursday, January 21, 2021, 6:00 p.m.**

**City Hall**

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Minutes-1/7/2020 Regular Meeting
4. Accounts Payable 01/21/2021 (Horvath)
5. Public comments *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
6. Public Hearings/Meetings
  - a.
7. Unfinished Business
  - a.
8. New Business
  - a. Water / Sewer Shut Offs Discussion
  - b. Resolution 2021-03 Jefferson Reimbursement by Bond Proceeds
  - c. Jefferson Professional Services Agreement and Project Schedule
  - d. Drug Recognition Evaluator (DRE) Training – Justin Wallerich
  - e. Id Maker Purchase
9. Reports
  - a. City Accountant / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
  - b. Mayor Hammel
  - c. Council members, Hostager, Durhman, Horvath, Prigge
10. Adjournment

**CITY OF ZUMBROTA  
COUNCIL MEETING MINUTES  
JANUARY 21, 2021  
6:00 P.M.  
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Chris Horvath, Sara Durhman, Tina Hostager and Bob Prigge. Others present City Administrator Brian Grudem, Assistant Finance Director Kim Simonson, Public Works Director Mike Olson (remote), Police Chief Pat Callahan, City Engineer Bill Angermnn, City Attorney Matt Rockne, NewsRecord reporter Holly Galbus, Library Director James Hill (remote) and Officer Scott Curtis.

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Hostager, second Durhman, to adopt the agenda. Approved 5-0-0.

**MINUTES – JANUARY 7, 2021 MEETING MINUTES**

**MOTION** Durhman, second Horvath, to approve the January 7, 2021 minutes as amended. Approved 5-0-0.

**ACCOUNTS PAYABLE – JANUARY 7, 2021**

**MOTION** Horvath, second Durhman, to approve the accounts payable in the amount of \$283,535.37. Approved 5-0-0.

**PUBLIC COMMENT**

Grudem informed the Council that a City resident would like to have the Council dismiss and administrative fine. There will be additional information available at the next meeting and the resident will be invited to attend.

**PUBLIC HEARINGS/MEETINGS**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**8-A. Water/Sewer Shutoff Discussion**

Simonson updated the Council on the increase in delinquent utility bills. Staff has been discussing how best to help and encourage residents to keep their bills current so as not to incur shutoff once the pandemic restrictions are lifted. Staff was directed to reach out to the resident with offers of payment plans and resources available. Also, landlords will be contacted as well to be informed their properties are in arrears.

**8-B. Resolution 2021-03 Jefferson Reimbursement by Bond Proceeds**

**MOTION** Durhman, second Horvath to approve Resolution 2021-03 Declaring the Official Intent of the City of Zumbrota to reimburse Certain Expenditures form the Proceeds of Bonds to be Issued by the City. Approved 5-0-0.

**8-C. Jefferson Professional Service Agreement and Project Schedule**

Angerman was on had to discuss the professional services agreement for Jefferson Avenue. The project is expected to be completed by the end of 2022. **MOTION** Hostager, second Prigge to approve Jefferson Professional Services Agreement and Project Schedule. Approved 5-0-0.

**12-D. Drug Recognition Evaluator (DRE) Training – Justin Wallerich**

Officer Wallerich has requested he be allowed to attend DRE school. At this school he will be trained as an expert in recognizing impairments due to drug use. DREs are called on by various agencies to assess people being evaluated for DUI, etc. There are currently a small number of DREs in the area. The training would be paid for, but the City would be liable for time and per diem.

**MOTION** Horvath, second Hostager to approve the Drug Recognition Evaluator training for Justin Wallerich. Approved 5-0-0.

**12-E. ID Maker Purchase**

**MOTION** Durhman, second Horvath to purchase an ID maker for the City of Zumbrota not to exceed \$1800. Approved 5-0-0.

**Public Works Director Mike Olson**

Said there had been a water main break on 1<sup>st</sup> and 2<sup>nd</sup> Streets.

**City Attorney Matt Rockne**

Gave an update on the Siems property. Deadline for cleanup is February 8, 2021.

**City Administrator Brian Grudem**

The transition of garbage haulers is taking place and residents are signing up for service. Advanced Disposal will empty both garbage and recycling on February 1<sup>st</sup> and pick up their cans. He would like to schedule a work session for February 18<sup>th</sup>. New city logo decals will be installed on the vehicles and some of the Council have registered for the elected leaders conference.

**Council Member Tina Hostager**

Reported on the Fire Board meeting.

**Council Member Bob Prigge**

Reported the Fire Board had received a grant for some gear after it had been paid for by Cares Act money. He will be checking on the status of all of that.

The meeting adjourned 6:34 p.m.

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Brian Grudem, City Administrator