

**ZUMBROTA PARK BOARD**  
**Monday February 6, 2023, 6 P.M.**  
**ZUMBROTA CITY HALL**

**PRESENT:** Board Members Fred Raasch, Kayla Gifford, Mary Goplen, and Troy Ness. City Council Liaison Kevin Amundson, City Administrator Brian Grudem, and Public Works Director Mike Olson. Community member Liz Ganrud and Josh from Burbach.

**NOT PRESENT:** Mike Schulte

**APPROVE AGENDA**

**MOTION** NESS, second GOPLEN to approve the agenda. Carried unanimously.

**APPROVE MINUTES**

**MOTION** GIFFORD, second NESS to approve the meeting minutes from Tuesday January 3, 2023. Carried unanimously.

**APPROVE ACCOUNTS PAYABLE**

**MOTION** GOPLEN, second GIFFORD to approve the accounts payable in the amount of \$19,031.02. Carried unanimously.

**PUBLIC COMMENT**

NONE

**UNFINISHED BUSINESS**

**PRIORITY LIST PROJECT UPDATES**

NONE

## **POOL DISCUSSION**

Josh from Burbach was virtually present to discuss drafts #21 and #22 of the pool designs.

## **DISCUSS PARK ENCROACHMENTS**

City staff has been meeting with residents to discuss the encroachments on city park land as directed by park board. Liz Ganrud was present to discuss their encroachment and see if there is a way to reconcile the issue. Kurt and Liz live at 329 Parkview Curve and their encroachment is a shed that was built in 1998, by the previous owner, that sits 17 feet on park land. Staff recommends granting an easement on the shed at 309 Parkview Curve. Ganrud will have an attorney draw up an easement agreement and stay in contact with city staff.

Charlie Nelson lives at 109 Sugarloaf Lane. His encroachments include a shed and pavers. The pavers are 9 feet, and the shed is 1.5 feet on to park land. Nelson also has a landscaping area that is 32 feet on to park land. Nelson stated that he could not find the property pins and used a GIS map that was given to him by city staff. He also states that he has improved park land by adding trees and shrubs, at his own expense. City zoning and subdivision ordinance does say that applicants shall be responsible for locating all property boundaries and provide certificate of boundaries. Staff recommends having Nelson remove his pavers, water tanks, and lean to off of park land.

Greg Blakstad at 407 Forestview Curve and the Stones at 331 Parkview Curve have agreed to remove their encroachments.

During the meetings that staff and Raasch had with encroaching residents, there have been discussions that if the current owner did not build/plant the encroachments as they are, they can stay until the property is sold or something happens to the structures.

## **NEW BUSINESS**

### **2023 PARK MOWING**

In the past, the city has contracted the mowing of the ball fields, East Park, and the Covered Bridge Park due to time restraints and staffing issues. At this time, city staff has looked at the cost of this service to the parks and feels that with the addition of an FTE and continued support of our parttime seasonal employees, the city can take on the mowing of these parks. This could save around \$6,680 per year. With the additional

mowing of the satellite parks, it is necessary to keep the seasonal employees, as well as add a mower. **MOTION** GOPLEN, second NESS, to approve city staff taking over the mowing of the parks.

### **FOOD TRUCK REQUEST**

**MOTION** NESS, second GOPLEN to allow Firebrick Bread to park his food truck in East Park for Music in the Park on Thursdays.

### **REPORTS**

M.Raasch provided a pool update.

### **ADJOURNMENT**

The next meeting will be held on Monday March 6<sup>th</sup>, 2023.

**MOTION** NESS, second GOPLEN to adjourn meeting at 7:20 PM. Carried unanimously.