

Zumbrota Economic Development Authority Minutes
5:30 PM Wednesday, February 21, 2024
Zumbrota City Hall, 175 West Avenue

PRESENT: Dave Dahlen, Sara Durhman, Terry Johnson, Lindsey Raasch, Brian Haugen, Todd Hammel and Bob Hawley (5:34 pm.) Also, present were Ron Ziegler from CEDA, Communications Specialist & Account Technician Miranda Raasch, and City Administrator Brian Grudem.

NOT PRESENT:

1. **Call Meeting to Order** – at 5:31 PM by Lindsey Raasch

2. **Amend/Adopt Agenda** – **MOTION** HAUGEN, second DAHLEN to adopt the agenda. Carried unanimously.

3. **Approve Regular Meeting Minutes of Wednesday January 17, 2024** – **MOTION** JOHNSON, second DURHMAN to approve the meeting minutes from Wednesday January 17, 2024. Carried unanimously.

4. **Monthly Financial Report & Accounts Payable** – **MOTION** HAUGEN, second JOHNSON to approve the monthly financial report & accounts payable from January 2024. Carried unanimously.

5. **Public Hearings**
 - A.

6. **Old Business**
 - A. **Billboard Costs** – Meister was in contact with Reagan Outdoor Advertising and Blueline Media. Prices and locations of their billboards were shared. The board would like more clarification from Meister next month when he is present. Tabled until March.

B. Magazine Information (Brian Grudem) – Grudem informed the board that he has received a commitment from Mosaic Chrysler, Frandsen Bank, and DFA towards the “Business View” Magazine article. Brian will reach out to a few more businesses around town. **MOTION DUHRMAN**, second **HAMMEL** to approve moving forward with the magazine article with the EDA contributing up to \$625. Carried unanimously.

7. New Business

A. Architect at UCC on February 6 – Jacob Nicklay from OWA Architects came to the UCC church and took measurements. His firm will have a final drawing of what a “community center” could look like for the city of Zumbrota to be presented at the March 2024 meeting.

B. EDAM Membership Dues – EDAM is a professional association of individuals and organizations throughout the state of Minnesota. They provide economic development professionals a forum for exchanging information and providing educational opportunities. **MOTION HAUGEN**, second **JOHNSON** to approve the spending of \$320 to renew the EDAs EDAM membership. Carried unanimously.

C. Plaques for New Businesses – Three new business plaques will be presented to Zumbrota Tobacco Inc, Be Free Integrative Counseling & Bodywork, and Natures Grind Coffee Co. These plaques will be delivered sometime next week.

8. Reports

A.

9. The meeting adjourned at 6:01 PM.