

**ZUMBROTA PARK BOARD**  
**Monday March 6, 2023, 6 PM**  
**ZUMBROTA CITY HALL**

**PRESENT:** Board Members Fred Raasch, Kayla Gifford, and Mike Schulte. City Council Liaison Kevin Amundson (6:30 PM,) Public Works Director Mike Olson, Communications Specialist & Account Technician, Sargent Tony Pasquale, and Pool Manager Anne Thompson. Community member Howard Ayen and Paul Tong.

**NOT PRESENT:** Mary Goplen, Troy Ness

**APPROVE AGENDA**

**MOTION** GIFFORD, second SCHULTE to approve the agenda with the addition of 7B. Carried unanimously.

**APPROVE MINUTES**

**MOTION** GIFFORD, second SCHULTE to approve the meeting minutes from Monday February 6<sup>th</sup>, 2023. Carried unanimously.

**APPROVE ACCOUNTS PAYABLE**

**MOTION** SCHULTE, second GIFFORD to approve the accounts payable in the amount of \$286.46. Carried unanimously.

**PUBLIC COMMENT**

Howard Ayen was present to request the use of the Veterans Memorial for a retirement ceremony for his son in law. Discussions were had regarding who should give permission to reserve that. The Park Board would like the Veterans Memorial Committee to oversee reservations. Staff will discuss with the Memorial Committee.

**UNFINISHED BUSINESS**

## **DISK GOLF UPDATE**

Olson put the disk golf baskets on MNBID but they did not meet the minimum of \$1,800. **MOTION** SCHULTE, second to put the baskets back on MNBID with a reserve of \$950.00. Carried unanimously.

## **SKATE PARK UPDATE**

Paul Tong was virtually present to discuss their product: Fresh Park Portable Action Sports Obstacles. These ramps are portable and collapsible. One of the benefits of this type of ramp is they can be reconfigured to different layouts. Presented layout is very similar to what is currently here. The board requested a new estimate that includes a fastening system, guard rails, and shipping.

## **CAMPGROUND UPDATE**

City staff resubmitted the application through CEDA for the campground grant along with updated pricing and updated site plan. The estimated costs are as follows:

Electrical \$10,778.00

Masonry \$35,382.00

Plumbing \$35,000.00

Grading/Excavating for camper pads, trail, driveway, and bathroom \$13,000.00.

Roof for bathhouse and interior ceiling \$16,038

Total **110,198.00**

A bid from Schumacher Excavating was received in the amount of \$56,500. This includes the installation of new water/sewer lines. This is not covered by the grant.

## **CONTINUE PARK ENCROACHMENTS DISCUSSIONS**

Public Works Director Mike Olson, Park Board Chair Fred Raasch and City Administrator Brian Grudem met with Kurt and Liz Ganrud on January 17th, 2023, to discuss a shed that is encroaching 17'-0" on park land. The shed was built in 1998 by

the previous owner. While it is the owner's responsibility to know where the property lines are, in this case the shed was there when they the Ganrud's bought the home. The Ganrud's requested an easement that would allow the shed to stay until they sell the home. Two main factors were considered in this case: The Ganrud's did not build the shed, and it is not moveable. See the attached easement, it has been reviewed by the Ganrud's, and they are ready to sign it. Staff recommend approval of the easement as written. **MOTION** SCHULTE, second GIFFORD to approve the encroachment agreement as written. Carried unanimously.

### ENCROACHMENT AGREEMENT

THIS AGREEMENT made this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the City of Zumbrota, a Minnesota municipal corporation ("City"), and Kurt T. Ganrud and Elizabeth M. Ganrud, as joint tenants ("Owner").

WHEREAS, Owner is the fee owner of the following described real property (hereinafter referred to as "the Property"):

Lot 5, Block 1, Golden-View Addition, in the City of Zumbrota, Goodhue County, Minnesota.

WHEREAS, there is a detached shed located in the rear yard the Property, a portion of which encroaches onto park land owned by the City. The encroachment is depicted on the attached certificate of survey. Owner has requested that the shed be permitted to encroach upon the City-owned park land until such time as the Property is sold or conveyed, or upon other conditions set forth below.

NOW, THEREFORE, the parties do hereby agree as follows:

1. Owner, at Owner's expense, must remove the shed encroachment from City-owned park land, under supervision of the City, in the following events:
  - a. The Property is sold or conveyed to a third party,
  - b. The encroaching shed is destroyed, demolished or otherwise ceases to stand.

The City will take no action to require the removal of the shed encroachment from City-owned park land unless or until any of the above events occur.

2. Upon Owner's removal of the encroaching shed, Owner may not place any other structures upon City-owned park land. Any structures on the Property will be in compliance with the City zoning ordinance including applicable setbacks.
3. No improvements or modifications to the shed encroaching upon the City-owned park land shall be permitted, except that Owner shall be allowed to make routine and ordinary maintenance and repairs to the shed.



Staff received a request from Pack 59 based out of Zumbrota to build a park bench for the Covered Bridge Park. The materials will be donated by Gerken's. The Park Board recently decided to keep all the benches uniform. We have, in the past allowed Scout projects in order for them to meet their requirements and I think we should continue to do so. Staff recommend continuing to allow these types of projects to continue.

**MOTION** GIFFORD, second SCHULTE to allow Pack 59 to build to proposed bench. Carried unanimously.

## **GREATER MN PARKS & TRAILS MEMBERSHIP RENEWAL REQUEST**

**MOTION** SCHULTE, second GIFFORD to approve the membership renewal of GMPT membership with the addition of Mike Schulte being on the email chain to receive the newsletters. Carried unanimously.

## **REPORTS**

F.Raasch informed the board he plans on attending the City Council work session on 03/07/2023 to discuss moving forward with a new pool referendum.

Thompson informed the board that she is planning on signing up to get her pool CPO license this year. She also began advertising for lifeguards. She will reach out to neighboring cities to see what their lifeguard wages are.

## **ADJOURNMENT**

The next meeting will be held on Monday April 3<sup>rd</sup>, 2023.

**MOTION** SCHULTE, second GIFFORD to adjourn meeting at 7:27 PM. Carried unanimously.