

Zumbrota Economic Development Authority Minutes
5:30 PM Wednesday, March 16, 2022
Zumbrota City Hall, 175 West Avenue

PRESENT: Richard Meyerhofer, Lindsey Raasch, Brian Haugen, Sara Durhman, Tina Hostager, Terry Johnson, and Dave Dahlen. Also present are Community Development Director Dylan Armstead, Communications Specialist & Account Technician Miranda Raasch, and City Administrator Brian Grudem.

NOT PRESENT:

1. **Call Meeting to Order** – at 5:30 PM by Richard Meyerhofer

2. **Amend/Adopt Agenda –MOTION** HOSTAGER, second RAASCH to adopt the agenda with proposed amendments. Carried unanimously.

3. **Approve Regular Meeting Minutes of Wednesday, February 16, 2022 – MOTION** HOSTAGER, second DURHMAN to approve the meeting minutes from Wednesday February 16, 2022. Carried 4-0-3 with Meyerhofer, Dahlen, and Johnson abstaining.

4. **Monthly Financial Report & Accounts Payable – MOTION** RAASCH, second MEYERHOFER to approve Monthly Financial Report and Accounts Payable. Carried unanimously.

5. **Public Hearings**
A.

6. **Old Business**
A. **Election of Officials for 2022 – MOTION** DUHRMAN, second HAUGEN to vote Meyerhofer as President, Raasch as Vice-President, Haugen as Treasurer, and Dahlen as Vice-Treasurer. Carried unanimously.

7. **New Business**
A. **Swear in New EDA Members** – Dave Dahlen and Terry Johnson were sworn in as the newest members of the EDA.

B. **2021 EDA Annual Report** – Armstead presented the 2021 EDA Annual Report.

C. **2022 EDA Action Plan** – Armstead presented the 2022 EDA Action Plan. **MOTION** RAASCH, second Haugen to approve the 2022 EDA Action Plan. Carried unanimously.

D. **Zoom Robotics Request for Assistance** – The Zumbrota-Mazeppa High School Robotics Team is looking for donations for the upcoming season. Tiers of donations include \$100, \$250, \$500 and a donor would receive advertisement space on the

team shirts. The EDA decided not to move forward with a donation but to help get the word out about their program.

- E. Zumbrota Community Trust Request for Assistance** – Mary Sapp from the Community Trust's board is requesting assistance with flower baskets on Main Street. It was mentioned that the usual donor would not be able to contribute at the same level as previously. In total, 22 flower baskets are purchased yearly and each basket costs roughly \$70. The grand total for flowers yearly is \$1540. The Trust is also seeking donations from other community groups including ZIBA, the Lions, and Foundation funds. **MOTION** MEYERHOFER, second JOHNSON, to contribute towards the cost of 7 flower baskets for the 2022 season. Carried 6-0-1 with Dahlen abstaining. The board plans to continue to donate yearly and will build these costs into their yearly budget.
8. **Reports** – Armstead welcomed the newest members of the EDA.
9. **Adjourn** – Meeting adjourned at 6:31 PM.