

Zumbrota Economic Development Authority Agenda
7:00 A.M. Wednesday, March 17, 2021
Zumbrota City Hall, 175 West Avenue
*** remote meeting ***

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, January 20, 2021**
- 4. Approve Regular Meeting Minutes of Wednesday, February 17, 2021**
- 5. Monthly Financial Report & Accounts Payable**
- 6. Public Hearings**
 - A.**
- 7. Visitors to the Board**
 - A.**
- 8. Old Business**
 - A. Blandin Foundation Leadership Program 2021 update**
 - B. ZM-EDA Collaboration**
- 9. New Business**
 - A. 2021 Work Plan – Reaffirmation/adjustments**
 - B. Business Subsidy – Zumbrota Sales**
- 10. Reports**
 - A. Introduction of new CEDA Associate**
 - B. Zumbrota Apartments update**
- 11. Adjourn**

Please contact City Hall at 732-7318 if you are unable to attend.

Zumbrota Economic Development Authority Minutes
7:00 A.M. Wednesday, March 17, 2021
Zumbrota City Hall, 175 West Avenue

PRESENT: Richard Meyerhofer, Lindsey Raasch, Tina Hostager, Sarah Durhman, and Dani Dufresne. Also, present Community Development Directors Ryan Soukup & Dylan Armstead, Communications Specialist & Account Technician Miranda Raasch, and City Administrator Brian Grudem, and Ron Zeigler.

NOT PRESENT: Dave Starr, Brian Haugen

1. **Call Meeting to Order** – at 7:05 AM by Richard Meyerhofer
2. **Amend/Adopt Agenda –Motion** Meyerhofer, second Raasch to approve the agenda. Carried unanimously.
3. **Approve Regular Meeting Minutes of Wednesday, January 20, 2021 – Motion** Meyerhofer, second Hostager to approve the meeting minutes from Wednesday January 20, 2021. Approved 3-0-1 with Raasch abstaining.
4. **Approve Regular Meeting Minutes of Wednesday, February 17, 2021 – Motion** Hostager, second Raasch to approve the meeting minutes from Wednesday February 17, 2021. Approved 3-0-2 with Meyerhofer and Durhman abstaining.
5. **Monthly Financial Report & Accounts Payable – Motion** Hostager, second Raasch to approve Monthly Financial Report and Accounts Payable. Carried unanimously.
6. **Public Hearings**
 - A.
7. **Visitors to the Board**
 - A. **Ron Zeigler** - Ron is attending the EDA meeting to ensure the transition of CEDA associates for the Zumbrota contract.

8. Old Business

A. Blandin Foundation Leadership Program 2021– Staff continue to reach out for interested participants. No further updates currently.

B. ZM-EDA Collaboration – No update.

9. New Business

A. 2021 Work Plan – The new Community Development Director, Dylan Armstead, chose to adopt the current work plan as is.

10. Reports –

A. Introduction of new CEDA Associate – Mr. Dylan Armstead has been selected to execute the Zumbrota contract on behalf of CEDA. Mr. Armstead has an MBA in Business Administration from Hamline and has previously worked several years as a real estate broker. His background includes an internship with the Housing Authority of the City of Menomonie and work with the East Side Neighborhood Development Company.

B. Zumbrota Apartments update - City Staff have reviewed the civil site plans and the project went out for bid on Friday, March 12th. The Planning and Zoning Commission will be working on firming up the PUD to allow changes to setbacks, traffic flow, parking, and others as appropriate. Keller-Baartman Properties are interested in additional projects in Zumbrota.

11. Adjourn – Meyerhofer adjourned the meeting at 7:35 AM.