

Zumbrota Economic Development Authority Agenda

7:00 A.M. Wednesday, April 21, 2021

Zumbrota City Hall, 175 West Avenue

remote meeting

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, March 17th, 2021**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Public Hearings**
 - a.**
- 6. Visitors to the Board**
 - a.**
- 7. Old Business**
 - a. ZM-EDA Collaboration Update**
- 8. New Business**
 - a. Oath of Office for New EDA Member**
 - b. Visitors Guides 2021**
 - c. New Business/Ownership Recognition & Awards**
- 9. Reports**
 - a. Zumbrota Apartments Update**
 - b. Covered Bridge Festival '21 Update**
 - c. Nursing Home & Lots North of ZM**
- 10. Adjourn**

Please contact City Hall at 732-7318 if you are unable to attend.

Zumbrota Economic Development Authority Minutes
7:00 A.M. Wednesday, April 21, 2021
Zumbrota City Hall, 175 West Avenue

PRESENT: Richard Meyerhofer, Brian Haugen, Lindsey Raasch, and Sarah Durhman. Also, present Community Development Director Dylan Armstead, Communications Specialist & Account Technician Miranda Raasch, and City Administrator Brian Grudem.

NOT PRESENT: Dave Starr, Tina Hostager, and Dani Dufresne

1. **Call Meeting to Order** – at 7:05 AM by Richard Meyerhofer
2. **Amend/Adopt Agenda –Motion** Haugen, second Durhman to approve the agenda. Carried unanimously.
3. **Approve Regular Meeting Minutes of Wednesday, March 17th, 2021 – Motion** Meyerhofer, second Raasch to approve the meeting minutes from Wednesday March 17th, 2021. Carried unanimously.
4. **Monthly Financial Report & Accounts Payable – Motion** Haugen, second Durhman to approve Monthly Financial Report and Accounts Payable. Carried unanimously.
5. **Public Hearings**
A.
6. **Visitors to the Board**
A.
7. **Old Business**
A. **ZM-EDA Collaboration Update** – No update. Will revisit in January 2022.

8. New Business

A. Oath of Office for New EDA Member – Tabled due to member not being present.

B. Visitor's Guides 2021 – Visitors Guides have been printed and are in the process of being distributed. A Thank You will be printed in the News Record thanking those involved in the production.

C. New Business/Ownership Recognition & Awards – The requirements were reviewed regarding when a business receives their plaque.

9. Reports –

A. Zumbrota Apartments update - A breaking ground ceremony will be held on May 3rd, 2021. A name for the apartments is still to be determined by the developers Keller-Baartman Properties. KBP is still interested in additional projects within Zumbrota and have been made aware of another potential site.

B. Covered Bridge Festival Update - This years' Covered Bridge Festival will take place on September 18th, 2021 and will be a one-day only event. We will be reaching out to potential vendors in the next few weeks. Additionally, we are in the process of deciding on how to best utilize the reserve funds from last year.

C. Nursing Home & Lots North of ZM - The school is using the lots abutting to the north as a staging area. Across the street to the north, the nursing home will be undergoing storm-sewer renovations.

10. Adjourn – Meyerhofer adjourned the meeting at 7:36 AM.