

Agenda
Zumbrota City Council

Regular Meeting

Thursday, April 22, 2021, 6:00 p.m.

City Hall

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Minutes-4/8/2021 Regular Meeting
4. Accounts Payable 04/22/2021 (Prigge)
5. Public comments *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
6. Public Hearings/Meetings
 - a.
7. Unfinished Business
 - a.
8. New Business
 - a. Bonding Post -Issuance Compliance Policies and Procedures
 - b. Extract of Meeting Minutes for Issuance and Awarding the Sale of General Obligation Bonds
 - c. Sanitary District Feasibility Report Professional Services Agreement
 - d. Discussion of Sanitary District Committee Members
 - e. West Avenue Sidewalk Plans and Specifications & Authorize Advertising for Bids
 - f. Communication System
 - g. Approval of St. Paul Road Preliminary and Final Plat
9. Reports
 - a. City Assistant Finance Director / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
 - b. Mayor Hammel
 - c. Council members, Durhman, Hostager, Horvath, Prigge
10. Adjournment

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
APRIL 22, 2021
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Chris Horvath, Sara Durhman, Tina Hostager and Bob Prigge. Others present City Administrator Brian Grudem, Assistant Finance Director Kim Simonson, Public Works Director Mike Olson, Community Development Director Dylan Armstead, Police Chief Pat Callahan, City Engineer Bill Angerman, City Attorney Matt Rockne, Rebecca Kurtz (Ehlers) and Holly Galbus.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Durhman, second Hostager, to adopt the agenda. Approved 5-0-0.

MINUTES – APRIL 8, 2021 MEETING MINUTES

MOTION Durhman, second Horvath, to approve the April 8, 2021 meeting minutes. Approved 5-0-0.

ACCOUNTS PAYABLE – APRIL 22, 2021

MOTION Prigge, second Durhman, to approve the accounts payable in the amount of \$53,992.82. Approved 5-0-0.

PUBLIC COMMENT

PUBLIC HEARINGS/MEETINGS

UNFINISHED BUSINESS

NEW BUSINESS

8-A. Bonding Post-Issuance Compliance Policies and Procedures

Rebecca Kurtz from Ehlers was present to inform the Council about the bids for the 2021 Bonds. The City received an AA- rating. This rating allowed for a very good rate on the bonds of 1.67% and will also allow for an additional \$69,594. The Funds will be available May 6th and the issue will be fully callable on 2/1/2030. **MOTION** Durhman, second Hostager to approve the bonding post-issuance compliance policies and procedures. Approved 5-0-0.

8-B. Extract of Meeting Minutes for Issuance and Awarding the Sale of General Obligation Bonds

Northland Securities was the winning bidder for the \$3.12 million bond issue. **MOTION** Hostager, second Horvath to approve Resolution 2021-09 Issuance and Awarding the Sale of General Obligation Bonds to Northland Securities. Approved 5-0-0.

8-C. Sanitary District Feasibility Report Professional Services Agreement

The next step in exploring the options for having a sanitary district is to begin a feasibility study. Each of the four interested communities will have to commit to this and the duties will be divided out. The anticipated completion of the study is mid-summer. **MOTION** Hostager, second Durhman to approve the sanitary district feasibility report professional services agreement. Approved 5-0-0.

8-D. Discussion of Sanitary District Community Members

Grudem, Angerman, Olson, and Hostager have been on the committee for the sanitary district. Horvath will be taking Hostager's position and Hammel will serve as a backup.

8-E. West Avenue Sidewalk Plans and Specifications & Authorize Advertising for Bids

The sidewalk is slated to be replaced on West Avenue at the entrance to the school parking lot. There are some questions about the ramp which needs which is on the Pizza Kabin building. Bidding will be set to close on May 13th and anticipated completion of the project is September 17, 2021. **MOTION** Durhman, second Prigge to approve the West Avenue sidewalk plans and authorize advertising for bids. Approved 5-0-0.

8-F. Communication System

City Staff has been researching different Communication Systems to help stay in touch with residents in a quicker, more efficient manner. GOGov offers a Communications System that includes Mobile, Email, Twitter, Facebook, & Website notifications. Customers are also allowed to customize which topics they would like to receive notifications about. The cost for this program would be \$3,000 per year (\$250 per month.) **MOTION** Prigge, second Horvath to approve purchase of a communication system from GOGov. Approved 5-0-0.

8-G. Approval of St. Paul Road Preliminary and Final Plat

The Planning and Zoning Commission is recommending approval of the St. Paul Road Townhomes preliminary and final plat. Angerman said he had been in touch with the engineers and all concerns had been addressed. **MOTION** Durhman, second Hostager to approve the St. Paul Road Townhomes preliminary and final plat. Approved 5-0-0.

REPORTS

City Administrator Brian Grudem

Reported the City brush pile had not been able to be chipped therefore the Public Works staff is recommending a burn. Residents will be informed through social media and via the paper and staff will watch for an opportune window. All precautions will be observed. Ground will be broken at the Keller-Baartman site on May 3rd at 10 am. The water looping project will begin in early fall. Jefferson reconstruction meetings and planning will start next Friday. Grudem had met with County representative to discuss installing recycling bins back in the City. To do this fencing and cameras will be needed.

Police Chief Pat Callahan

Said the school is pursuing an SRO contract with the County.

City Attorney Matt Rockne

Gave an update on the Siem's property.

Assistant Finance Director Kim Simonson

Stated the Audit field work had been completed by the end of the day.

Community Development Director Dylan Armstead

Told the Council the downtown businesses were displaying fashion art made from recycled products and encouraged them to take a look.

The meeting adjourned 6:47 p.m.

Brian Grudem, City
Administrator