

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
MAY 2, 2024
6:00 P.M.
TOWN HALL**

This is a summary only. A complete text is available for inspection at city hall.

Pursuant to due call and notice thereof, acting Mayor Sara Durhman called the Zumbrota City Council to order at 6:00 PM. PRESENT: Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: City Administrator Brian Grudem (Remote), Public Works Director Mike Olson, Finance Director Kim Simonson, City Attorney Matt Rockne, Community Development Director Kurt Meister, Library Director James Hill, NewsRecord reporter Holly Galbus (remote). Police Chief Pat Callahan, Scott Huneke (WHKS), and Beth Stumm

AMENDMENTS/ADOPTION OF AGENDA AS AMENDED

MOTION Bucher, second Amundson, to adopt the agenda. Approved 4-0-0.

MINUTES – APRIL 18, 2024, MEETING MINUTES

MOTION Amundson, second Prigge to approve the , April 18, 2024, meeting minutes.
Approved 4-0-0.

ACCOUNTS PAYABLE – MAY 2, 2024

MOTION Prigge, second Bucher to approve the accounts payable in the amount of \$278,436.94.
Approved 4-0-0.

PUBLIC COMMENT

PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

8-A. 2024 EAST 9TH STREET IMPROVEMENTS – PROFESSIONAL SERVICES AGREEMENT AMENDMENT #1

Scott Huneke (WHKS) discussed the agreement to put together a feasibility and assessment report for the 9th Street project. This amendment to the professional services agreement would allow for continuation, design, bidding, and construction. There will be a public hearing to see if there is opposition to the project and the assessment process will begin. **MOTION** Amundson, second Bucher to approve the 2024 East 9th St improvements professional services agreement amendment.
Approved 4-0-0.

8-B. RESOLUTION 2024-13 ACCEPTING DONATIONS FOR THE GARY SCHROEDER, JR. MEMORIAL FUND

Grudem presented this item. The City can accept monies for the purpose of constructing this memorial. An online donation process will be established. There will be a secondary resolution which will state the donations. **MOTION** Prigge, second Bucher to approve Resolution 2024-13 Accepting Donations for the Gary Schroeder Jr. Memorial Fund. Approved 4-0-0 by roll call; Durhman: aye; Prigge: aye; Bucher: aye; Amundson: aye.

8-C. MILL AND 6TH PAY REQUEST #2

Prigge asked about the change order on this pay request. Huneke said a manhole was upsized and that necessitated the change order. **MOTION** Prigge, second Amundson to approve Pay request 2 for Mill and 6th Street to Schumacher Excavating for \$112,749.87. Approved 5-0-0.

REPORTS

City Administrator Brian Grudem

Reminded the Council there will be a work session next Wednesday. He thanked the Council for allowing him to attend the MCMA conference.

Police Chief Pat Callahan

The new Durango should be showing up in the next few weeks and will begin the outfitting process once it arrives.

Community Development

Reported the EDA agreed to give a \$20,000 grant and a \$30,00 loan at 1% interest which will be forgivable if it is repaid in 12 months to the State Theatre for the restoration project.

Public Works Director Mike Olson

Said he and Mr. Stapleton, ZM School Principal, coordinated a 9th grader community project in the park. He thanked them for their hard work.

City Council Member Kevin Amundson

EMS week will be highlighted at the Zumbrota Area Ambulance garage on Sunday, May 19th from 11am to 2pm. The ambulance association has also kicked off their fundraiser.

The meeting adjourned at 6:17 pm.

City Administrator Brian Grudem

