

City of Zumbrota
Planning Commission Regular Meeting Minutes
Tuesday, May 10, 2022, 5:30 pm
City Hall

Present: Chair Matt Rockne, Commissioner Bev Weness, Commissioner Bev Holzheu, Commissioner Jennifer Prins, Commission Tom Steger, Commissioner Joan Bucher, and Community Development Director Dylan Armstead. Not present: Mayor Todd Hammel

1. Rockne called the meeting to order at 5:30 pm.
2. **Agenda:** Motion Prins, second Steger to adopt the agenda. Approved (6-0-0).
3. **Minutes:** Motion Prins, second Weness to approve the Planning and Zoning Commission minutes from April 12, 2022. Approved (5-0-1).
4. **Public Hearing**
5. **Old Business**
6. **New Business**
 - a. **Variance Application – 580 4th Street West** – Property owner Sara Durhman has submitted an application for a variance to allow a fence in her front yard for her child with special needs. The Variance would be a request to encroach into the 30' front yard setback for fencing. The application and all appropriate supplemental materials have all been submitted. Motion Steger, second Holzheu to set a public hearing for June 14th at 5:35 pm. Approved (6-0-0).
 - b. **Potential Ordinance Amendment – Metal Roofing** – Armstead has stated that there is an increasing number of inquiries into metal roofing for accessory structures this year. He posed the question to the commission that perhaps there should be an ordinance amendment to this ordinance. The commission expressed that more research into this subject be conducted, and it could be brought up again at a later date.
7. **Other**
 - a. **Report – Development Application** – Armstead reported on development activity this spring, including touching on the number of applications for development out currently with the public.
8. **Adjourn**

The meeting adjourned at 5:55 p.m.