

**Planning Commission Agenda**  
**Tuesday, May 11<sup>th</sup>, 2021 5:30 pm**  
**Zumbrota City Hall & Remote**

1. Call to Order
2. Adopt/Amend Agenda
3. Approve Minutes 04.13.2021 Regular Meeting
4. Public Hearing
  - a.
5. Old Business
  - a. 17331 460<sup>th</sup> St. Potential Sale
6. New Business
  - a. Variance Request: 700 Golf View Ave
  - b. Decks in PUD zones
7. Other
  - a. Vacation Request: 169 9<sup>th</sup> St. E
8. Adjourn

**Please call 732-7318 if you are unable to attend.**

**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday, May 11, 2021 - 5:30 P.M.**  
**City Hall**

Present: Chair Matt Rockne, Commissioner Bev Holzheu (remote), Commissioner Joan Bucher (remote), Commissioner Bev Weness (remote), Commissioner Jennifer Prins (remote) and Staff: Dylan Armstead, Brian Grudem. Tina and Eric Hostager.

1. **Chair Matt Rockne called the meeting to order at 5:30 p.m.**
2. **Agenda: Motion Prins, second Holzheu to adopt the agenda.** Approved by roll call (5-0-0).
3. **Minutes: Motion Holzheu, second Prins to approve the Planning and Zoning Commission minutes of April 13, 2021.** Approved by roll call (5-0-0).
4. **Public Hearing**
5. **Old Business**
  - A. **17331 460<sup>th</sup> St. Potential Sale** – The Zoning Administrator stated that there has been no update from current property owner Brenda L regarding the potential sale of her land. From last month’s meeting, it was advised that her engineer and the City’s engineer schedule a time to meet to discuss next steps.
6. **New Business**
  - A. **Variance Request – 700 Golf View Ave** – Tina and Eric Hostager were present to ask for a variance of their property to reduce the rear yard setback to build a new home. They feel the shape and size of their lot is unique and deserves a variance. There is also no way to input a house on this particular lot without a variance request.  
**MOTION: Public Hearing Scheduled for June 8<sup>th</sup> at 5:35 pm**
  - B. **Decks in PUD zones** – An ordinance clarification may be needed in the future, no action was taken at this time, the Zoning Administrator volunteered to meet with the City Building Official to discuss possible amendments or additions. This arose from the transition of some responsibilities from the Zoning Administrator to the Building Official. Specifically, there is a lack of defined performance standards in PUD zones.
7. **Other: Reports**
  - A. **Vacation Request – 169 9<sup>th</sup> Street E** – There was no update from future property owner Bryan Blakstad in his request for a potential city vacation of land between 9<sup>th</sup> and 10<sup>th</sup> street. It was last advised that Bryan obtain ownership before proceeding for a vacation request.
8. The meeting adjourned at 6 pm.