

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
JUNE 6, 2024
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: City Administrator Brian Grudem, Public Works Director Mike Olson, Finance Director Kim Simonson, City Attorney Matt Rockne, Community Development Director Kurt Meister, NewsRecord reporter Holly Galbus (remote), Bill Angerman (WHKS), and Ann Varner.

AMENDMENTS/ADOPTION OF AGENDA AS AMENDED

MOTION Amundson, second Durhman to adopt the agenda with the addition of “9-K Schumacher Construction . Approved 5-0-0.

MINUTES – MAY 16, 2024, REGULAR MEETING MINUTES

MOTION Bucher, second Amundson to approve the , April 10, 2024, work session meeting minutes as amended. Approved 5-0-0.

MINUTES – MAY 29, 2024, WORK SESSION MEEING MINUTES

MOTION Durhman, second Amundson to approve the May 29, 2024, work session meeting minutes. Approved 4-0-1 (Prigge abstaining).

ACCOUNTS PAYABLE – JUNE 6, 2024

MOTION Durhman, second Amundson to approve the accounts payable in the amount of \$226,217.87. Approved 5-0-0.

PUBLIC COMMENT

Ann Varner (523 West 1st Street) expressed her concern about the state of the business across the street (ATI). The property has never been fully cleaned up in over ten years. She asked for some action to be taken on the state of the property. Staff noted the complaint and will begin to address the issue.

PUBLIC HEARING

UNFINISHED BUSINESS

8-A. RESOLUTION 2024-18 EAST 9TH STREET – APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS

This is resolution allows for approving the plans and specifications and ordering advertising for bids. Bid opening will be July 11th and will be presented at the July 18th Council meeting. **MOTION** Amundson, second Bucher to approve Resolution 2024-18 – East 9th Street – Approving Plans and Specifications and Ordering Advertisement for Bids. Approved 5-0-0 by roll call. Hammel: aye; Durhman: aye; Prigge: aye; Bucher: aye; Amundson: aye.

8-B. NW WATERMAIN LOOP – APPROVE PLANS AND SPECIFICATIONS AND AUTHORIZE ADVERTISEMENT FOR BIDS

The City received Congressional Earmark money for this project. The project is estimated to cost \$775,000. Mayor Hammel thanked Angie Craig, Tina Smith, and Amy Klobuchar for their help. **MOTION**

Prigge, second Amundson to approve the plans and specifications and authorize advertisement for bids for the NW watermain loop. Approved 5-0-0.

NEW BUSINESS

9-A. LARSON DRIVE CLOSURE REQUEST

MOTION Durhman, second Prigge to approve closure of Larson Drive sometime in June for the removal of trees. Approved 5-0-0.

9-B. ZM SCHOOL LAW ENFORCEMENT CLASS

Council discussed this at the previous work session and were amenable to paying for half of the cost of the textbooks (\$1,086.90). They would like to see participation by Goodhue County, townships, and the City of Mazeppa for the other half of the cost. The money will come out of the ARPA fund. Spoke about this at the work session. Class taught by the SRO officer. City was requested the total amount of the educational materials. Public safety \$\$ could be used to pay for half. 1086.90 and encourage the county and the townships and Mazeppa to pick up the other half. **MOTION** Durhman, second Prigge to give ZM Schools \$1,086.90 toward purchasing textbooks for the ZM Law Enforcement Class. Approved 5-0-0.

9-C. APPOINT TINA HOSTAGER TO THE ECONOMIC DEVELOPMENT AUTHORITY (EDA)

MOTION Durhman second Prigge to appoint Tina Hostager to the EDA. Approved 5-0-0.

9-D. MILL AND 6TH PAY REQUEST #3

MOTION Durhman, second Amundson approve Pay request 3 for the Mill and 6th Street Project. Approved 5-0-0

9-E. SET A PUBLIC HEARING FOR THE NZSSD ANNEXATION

A public hearing will need to be held to discuss the annexation of the 88 acres of property owned by Jim and Connie Wendt. 44.5 acres will be sold to the North Zumbro Sanitary District. **MOTION** Durhman, second Amundson to set a public hearing for July 18, 2024, at 6:05pm. Approved 5-0-0.

9-F. SET A PUBLIC HEARING FOR THE CHAMPA ANNEXATION

The City of Zumbrota will be acquiring 1.94 acres of land to build a section of roadway associated with the 2024 East 9th Street Improvements project. To facilitate the purchase and project construction, this land will be annexed into the City. **MOTION** Bucher, second Prigge to set a public hearing for July 15th at 6:10pm. Approved 5-0-0.

9-G. NOTICE OF PROPOSED AMENDMENT – ORDINANCE 2024-06 AMENDING THE WEEDS AND GRASSES ORDINANCE

The first reading of a proposed amendment to Ordinance 2024-06 Amending the Weeds and Grasses ordinance was read. The proposed ordinance change would call for action when grass hits 10" in height and would need to cut in 72 hours.

9-H. NOTICE OF PROPOSED AMENDMENT – ORDINANCE 2024-07 AMENDING THE SHORT-TERM PARKING ORDINANCE

The CODE committee has also been looking at the limited time parking Ordinance as it relates to number of days vehicles can be parked in the road and public parking lots as well as time limit for moving vehicles that are in violation of the ordinance. The ordinance was read.

9-I. SERVICE LINE MATERIAL SURVEY

The new EPA Lead and Copper Rule Revisions require all community water systems to complete a water service inventory to identify lead services and develop proposed replacement plans by October 16, 2024. The Minnesota Department of Health (MDH) is providing funding to perform this work. The City has retained WHKS to assist city staff in developing the plan. A survey will be sent out to all citizens to ask them to identify their service line material.

9-J. SET WORK SESSIONS

MOTION Durhman, second Prigge to set work session for 5:30 pm for July 10, August 14, and September 11. Approved 5-0-0.

9-K. SCHUMACHER CONSTRUCTION TIME

MOTION Durhman, second Amundson to allow Schumacher Construction to begin work at 6:15 am for the Mill and 6th Street project. Approved 5-0-0.

REPORTS

Mayor Todd Hammel – Encouraged attendance at Rock the Block following the meeting. He thanked the Public Works staff for their work during this past week’s flooding and congratulated the ZM baseball team on qualifying for the state baseball tournament. He also read an announcement acknowledging the generous \$100,000 donation from the Zumbrota Telephone Company for the building of a new pool. This is a matching donation, and it is hoped it will spur on the pool fundraising efforts.

City Administrator Brian Grudem

The Pool Committee has met and set up four more meetings. Public Works hopes to have the walking trails open Friday.

Community Development Director Kurt Meister

The EDA voted to not go forward with the acceptance of the Congregational Church as a community center. The EDA has purchased a highway billboard promoting Zumbrota which will be displayed from June 24-October 14.

Council Member Kevin Amundson

Stated the EMS week went well, and the Zumbrota Area Ambulance will continue with fundraising efforts.

The meeting adjourned at 6:48 pm.

City Administrator Brian Grudem

