

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
JUNE 15, 2023
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: City Administrator Brian Grudem, Public Works Director Mike Olson, Finance Director Kim Simonson, Community Development Director Kurt Meister, City Attorney Matt Rockne, Officer Tyler Evenson, Sergeant Justin Wallerich, Amanda Stehr, Flinton Stehr, Mark Murch, Brian Haugen, Christine Soltau, Roger Ballstadt, Jason Lohmann, Travis Gill, Laurie Hoernemann, Bev Weness and Jennifer Trelstad.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Durhman, second Amundson to adopt the agenda with the addition of “9-A1 Motion To Annex ½ of 460th Street”. Approved 5-0-0.

MINUTES – JUNE 1, 2023, MEETING MINUTES

MOTION Durhman, second Prigge to approve the June 1, 2023, meeting minutes with a correction to the motion and second of accounts payable. Approved 5-0-0.

ACCOUNTS PAYABLE – JUNE 15, 2023

MOTION Durhman, second Prigge to approve the accounts payable in the amount of \$198,246.79. Approved 5-0-0.

PUBLIC COMMENT

Bev Weness (509 E 9th Street) expressed her concerns about the condition of 9th Street. Grudem told her a reconstruction project is in the planning stages. Christine Soltau (1445 Dorothea Ave) asked if there could be more of a police presence to discourage speeding along 9th Street. Police will work to improve this.

PUBLIC HEARING

6-A. ANNEXATION OF ½ OF 460TH STREET

The public hearing opened at 6:05 pm. Roger Ballstadt, of the Zumbrota Township Board, said Zumbrota Township was unaware of the annexation of half of the road. He stated there was a maintenance agreement in place with Pine Island Township and that because no one had been notified Zumbrota Township had continued maintenance of the road. Zumbrota Township that it should be paid for maintenance of the road, reimbursement for improvements and some type of payment for lost future revenue on road maintenance from the State of Minnesota. The council asked for some type of documentation for the costs incurred. Grudem said letters were sent to owners and all publications and communications were done per state statute. City representatives had presented the annexation request when they were asked to by the developer of the Christ Lutheran Ministry Center project. Zumbrota Township Board Member Jason Lohman said he believed the communication was poorly handled. Based on the comments, staff were asked to review figures and documentation supplied by Zumbrota Township to get an equitable figure for reimbursement if it was determined that should be done. The public hearing was closed at 6:31 pm.

UNFINISHED BUSINESS

NEW BUSINESS

9-A1. MOTION TO ANNEX ½ OF 460TH STREET

MOTION Amundson, second Prigge to direct staff to gather documents to determine if there is any cost sharing which should be done for 460th Street with Zumbrota Township. Approved 5-0-0.

9-A. 2022 CITY AUDIT REVIEW AND APPROVAL

Mark Murch, City Auditor, reviewed the 2022 Audit with the Council. The Council will approve it at a later meeting but has given the go ahead to submit the required reports.

9-B. RESOLUTION 2023-09 COMMITTEE FOR ORDINANCE DEFINITION AND ENFORCEMENT RESOLUTION (CODE)

MOTION Durhman, second Amundson to approve Resolution 2023-09 Committee for Ordinance Definition and Enforcement Resolution (CODE). Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

9-C. CORPORATE RESOLUTION SSB BANK OF WANAMINGO

MOTION Durhman, second Amundson to approve the Corporate Resolution with SSB Bank of Wanamingo. Approved 5-0-0.

9-D. COVERED BRIDGE PARK TRAIL IMPROVEMENTS BID AWARD

The following bids were received for the Covered Bridge Park Trail Improvements:

Aslakson’s Services	\$257,528.90
SL Contracting Inc	\$259,700.00
Rochester Sand & Gravel	\$272,666.00
Sunram Construction	\$321,703.00

MOTION Durhman, second Amundson to award the Covered Bridge Park Trail Improvement project to Aslakson’s Services for \$257,528.90. Approved 5-0-0.

9-E. NORTH ZUMBRO SANITARY DISTRICT UPDATE

Grudem gave the Council an update on the North Zumbro Sanitary District. A joint powers authority will need to be formed. Initial discussions will be forthcoming.

COMMENTS

Public Works Director Mike Olson

Gave a power point presentation of the progress of Jefferson Drive.

The meeting adjourned 7:10 p.m.

City Administrator Brian Grudem