

**Planning Commission Agenda**  
**Tuesday, June 11<sup>th</sup>, 2019 ~ 5:30 p.m.**  
**City Hall**

1. Call to Order
2. Adopt/Amend agenda
3. Approve Minutes – 05.14.2019 Regular Meeting
4. Public Hearing
  - A.
5. Old Business
  - A. Zoning Code Review
    - a. Accessory Building Setbacks
    - b. Accessory Dwellings
6. New Business
  - A. 2020 Budget Review and Approval
7. Other
8. Adjourn

**Please call 732-7318 if you are unable to attend.**

**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday, June 11, 2019 - 5:30 P.M. City Hall**

Present: Chairman Matt Rockne, Commissioner Todd Hammel, Commissioner Bev Weness, Commissioner Brian Grudem, and Commissioner Bev Holzheu. Staff: Ryan Soukup and Kim Simonson.

1. **Chairman Rockne called the meeting to order at 5:30 p.m.**
2. **Agenda: Motion Hammel, second Grudem to adopt the agenda. Approved**
3. **Minutes: Motion Weness, second Hammel to approve the Planning and Zoning Commission minutes of May 14, 2019. Approved.**
4. **Public Hearing**
5. **Old Business**
  - A. **Accessory Building Setbacks**

Soukup presented the Commission with proposed changes to the accessory building setbacks. They spoke at length about building heights, wall heights and square footage and how those could affect the setback. The code needs to be updated to reflect that an accessory building up to 200 sf does not need a building permit. Currently the code says 120 sf. Soukup was asked to call other cities to find out what their codes are regarding setback, height, wall height and square footage. Motion Weness, second Hammel to table this item until the next meeting. Approved.
  - B. **Accessory Dwellings**

Soukup had put together language based on accessory dwellings allowed in St. Paul. He then addressed the Commission by stating that as the Baby Boomers age the accessory discussion will come up repeatedly. Currently the Commission wants any accessory dwelling to be attached to the existing structure. Discussion also centered on what is considered a family and how the use as an accessory dwelling could continue after a property was sold. Grudem said he felt the bones were good. Soukup was directed to put together a final revision and bring it to the July meeting. Motion Hammel, second Weness to table until the next meeting. Approved.
6. **New Business**
  - A. **2020 Budget Review and Approval**

Motion Hammel, second Grudem to approve the 2020 Budget. Approved.

**Meeting end at 6:47 pm.**