

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
AUGUST 1, 2024
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: Finance Director Kim Simonson, City Attorney Matt Rockne, Police Chief Pat Callahan, City Scott Huneke (WHKS), Public Works Director Mike Olson, Beth Stumm, NewsRecord reporter Holly Galbus (remote), Lisa Johnson (remote), and Ryan, and Laura Mokrzycki.

AMENDMENTS/ADOPTION OF AGENDA AS AMENDED

MOTION Amundson, second Prigge to adopt the agenda. Approved 5-0-0.

MINUTES – JULY 18, 2024, REGULAR MEETING MINUTES

MOTION Bucher, second Amundson to approve the July 18, 2024, meeting minutes. Approved 5-0-0.

ACCOUNTS PAYABLE – AUGUST 1, 2024

MOTION Amundson, second Durhman to approve the accounts payable in the amount of \$174,375.42. Approved 5-0-0.

PUBLIC COMMENT

PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

8-A. RESOLUTION 2024-24 – AUTHORIZING MNDOT AGREEMENT NO 1055872 RRFB’S

The City had previously received a grant from MN DOT for installation of push button crossings with rectangular flashing beacons on the 2nd, 3rd, and 4th Street intersections with Main Street. Since then, WHKS has been working on the project in accordance with the grant. The next step in the process is to enter into an agreement with MNDOT. Prigge asked if there could be warning signs placed before the lights to alert motorists of the upcoming crosswalks. Huneke said it could be an option but the benefit of that type of sign is questionable. **MOTION** Amundson, second Bucher to approve Resolution 2024-24 – Authorizing MNDOT Agreement No 1055872 RRFB’s. Approved by roll call 5-0-0; Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

8-B. TH 58 RECTANGULAR RAPID FLASHING BEACONS – APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING ADVERTISEMENT FOR BIDS

Approving this item will allow the City to publicly advertise and solicit bids for the rapid flashing beacons. Bids would be opened in late August and come back to the Council for approval in September. **MOTION** Durhman, second Prigge to approve the plans and specifications and authorize bids for TH 58 Rectangular Rapid Flashing Beacons. Approved 5-0-0.

8-C. MILL & 6TH STREET PAY REQUEST #5

MOTION Durhman, second Amundson to approve pay request #5 for the Mill and 6th Street Project in the amount of \$99,133.13 to Schumacher Excavating. Approved 5-0-0.

8-D. SHADE TREE GRANT – HATHAWAY TREE SERVICE PAY REQUEST #2

MOTION Prigge second Amundson to approve the Shade Tree Grant – Hathaway Tree Service Pay Request #2 for \$1,018.75. Approved 5-0-0.

8-E. PURCHASE OF BATTERIES, POLE SAW AND CHAIN SAW

MOTION Prigge, second Bucher to approve \$1,925.94 for the purchase of a Stihl charger, batteries, cordless pole pruner and a MSA 220 cordless chain saw. Approved 5-0-0.

8-F. BOULEVARD TREE REMOVALS

MOTION Prigge, second Amundson to approve the removal of two trees (one on St. Paul Road and one on W. 4th) by Heartlind Trees, not to exceed \$4,000. Approved 4-0-1 (Durhman abstain)

REPORTS

Council Member Kevin Amundson

Reported on the full meeting of the Zumbrota Area Ambulance meeting. ZAA will be increasing per capital charges for area residents yearly to avoid large infrequent increases.

COMMUNITY DEVELOPMENT DIRECTOR KURT MEISTER

Said the EDA approved their budget with slight increase to their promotion line item.

PUBLIC WORKS DIRECTOR MIKE OLSON

Reminded the Council crack and chip sealing projects will be starting.

MAYOR TODD HAMMEL

Stated the two 50-amp outlets requested by the Festival Committee are in and working.

Adjourned at 6:22

City Administrator Brian Grudem