

**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday, August 8, 2023, 5:30 pm**  
**City Hall**

Present: Chair Matt Rockne, Commissioners Bev Weness, Bev Holzheu, Tom Steger, Connie Boyd, Kim Jensen, and Council Member Joan Bucher. Also present: Community Development Director Kurt Meister, Finance Director Kim Simonson, and Administrator Brian Grudem.

1. **Rockne called the meeting to order at 5:34 pm.**
2. **Agenda: MOTION** Bucher, second Steger to adopt the agenda. Approved 7-0-0
3. **Minutes: MOTION** Bucher, second Jensen to approve the minutes with a correction to attendees and a maximum of “4” to the proposed duck ordinance. Approved 7-0-0.
4. **Public Hearing**
  - a. **Amendment to add egg laying ducks to Zumbrota City Ordinance No 2015-02 – 5:35 pm**

The Commission discussed the proposed addition of ducks to the ordinance allowing chickens. No one was present to voice concerns or support. The proposed ordinance would allow four ducks maximum. The maximum allowed for chickens and ducks would be ten. The public hearing closed at 5:46 pm. **MOTION** Boyd, second Bucher to recommend approval of the modification of Zumbrota City Ordinance No 2015-02 to allow up to four laying ducks with a total of no more than 10 chickens and ducks combined. Approved 7-0-0.
5. **Old Business**
6. **New Business**
  - a. **Set a public hearing for CUP on Schumann Building Height**

In response to Mr. Schumann contesting the restrictions on the building of his accessory structure and the removal of the multiple accessory structures on his property, the League of MN Cities has recommended setting another public hearing to discuss the height of the building and a formal CUP. The CP will also cross reference the size and number of accessory buildings with the addition of a requirement to remove the disallowed accessory structures within 30 days of substantial completion of the new building. **MOTION** Steger, second Jensen to set a public hearing for a conditional use permit for the Schumann accessory building height on September 12, 2023 at 5:45 pm. Approved 7-0-0.

Meeting adjourned at 6:00pm