

ZUMBROTA PARK BOARD
MONDAY AUGUST 3, 2020
6 P.M.
ZUMBROTA CITY HALL
REMOTE MEETING DUE TO PANDEMIC

1. CALL TO ORDER
2. APPROVE AGENDA
3. APPROVE MINUTES FROM JULY 6, 2020
4. APPROVE ACCOUNTS PAYABLE
5. UNFINISHED BUSINESS
 - A. VETERAN MEMORIAL – BRAD NORD
 - B. PRIORITY LIST
 - C. ICE RINK
6. NEW BUSINESS
 - ~~A. OATH OF OFFICE (SCHULTE & GOPLEN)~~
 - B. APPOINT A PARK BOARD CHAIRS
 - C. APPROVE NEW POOL MANAGER
 - D. PARK BOARD BYLAWS
 - E. PARK SHELTER REFUND REQUEST – CINDY SAND
 - F. PARK BOARD MEMBER RESIGNATION – KEVIN HEIN**
7. ADJOURN

ZUMBROTA PARK BOARD
MONDAY AUGUST 3, 2020 6 P.M.
ZUMBROTA CITY HALL
VIRTUAL MEETING DUE TO PANDEMIC

PRESENT: Members Fred Raasch, Mike Schulte, Aaron Wichmann (present at City Hall,) Mary Goplen, City Administrator Brian Grudem, Public Works Director Mike Olson, City Finance Clerk Miranda Raasch, and Brad Nord.

APPROVE AGENDA

Olson added a resignation letter from Park Board Member Kevin Hein and Raasch wanted to discuss bids for the Ice Rink concrete.

APPROVE MINUTES

MOTION Raasch, second Schulte to approve the minutes from the July 6, 2020 meeting. Carried unanimously.

APPROVE ACCOUNTS PAYABLE

MOTION by Raasch, second Schulte to approve the accounts payable in the amount \$4,507.13. Carried unanimously.

UNFINISHED BUSINESS

VETERAN MEMORIAL

Brad Nord was present at the meeting to ask the Park Board and City Staff to accompany him to the potential future site to discuss plans. Surrounding communities informed Nord that at their memorials the City's kept ownership of the land. Raasch spoke with City Attorney Matt Rockne who informed him a lease agreement would need to be drawn up. Schulte suggested to name the softball fields something that lines up with the Veterans Memorial.

PRIORITY LIST - ICE RINK, CAMPGROUND UPGRADES

Olson estimated the cost of water, sewer, electricity, and footings to cost around \$18,950 for the new shelter bathrooms. Olson estimated the cost of adding more campsites (which includes water, sewer, electric, camper pads, and block) to cost around \$46,625. Staff will investigate any grant opportunities for possible funding.

Raasch received a second estimate from Krause Masonry for \$38,400 for the concrete pad that would be located at the current ice rink. **MOTION** Raasch, second Schulte to move forward with the base work from Schumacher's and cement work from Krause Masonry for the ice rink. Carried unanimously. Schulte suggested painting a covered bridge onto the concrete. This option will be explored later.

NEW BUSINESS

APPOINTMENT OF PARK BOARD CHAIRS

MOTION Wichmann, second Raasch to appoint Raasch as President, Schulte as Vice-President, and Goplen as Secretary/Treasurer. Carried unanimously.

APPROVE NEW POOL MANAGER

Prior to voting on this position, staff was asked to verify the positions that need to be filled. Staff will bring this information to the August 2020 meeting. **MOTION** Schulte, second Raasch to approve Amber Jentsch as the new pool manager. Carried unanimously.

PARK BOAR BYLAWS

The bylaws were provided as an informational piece to the park board.

PARK SHELTER REFUND REQUEST

Cindy Sand is requesting a refund on her park shelter payment. Her even needed to be cancelled due to the current pandemic. **MOTION** Raasch, second Schulte to approve the refund as well as approve any refund requests for park shelter fees through the end of 2020. Carried unanimously.

PARK BOARD MEMBER RESIGNATION LETTER

Kevin Hein provided a letter of resignation from the Park Board to City Staff. **MOTION** Schulte, second Raasch to accept the resignation of Kevin Hein and allow City Staff to advertise for a new Park Board Member.

ADJOURNMENT

The next meeting will be held on Monday September 14, 2020.

MOTION Raasch, second Schulte to adjourn meeting at 7:05 PM. Carried unanimously.