

Agenda
Zumbrota City Council

Regular Meeting

Wednesday August 19th, 2021, 6:00 p.m.

City Hall

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Minutes-8/4/2021 Work Session & Regular Meeting
4. Accounts Payable 08/19/2021 (Prigge)
5. Public comments *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
6. Public Hearings/Meetings
 - a.
7. Unfinished Business
 - a.
8. New Business
 - a. Temporary Liquor License – Lion’s Club Craft Brew for Festival
 - b. Police officer Resignation & Job Posting
 - c. Quote for removal of Basswood Trees on Mill Street (2nd to 3rd streets)
 - d. Variance – Accessory Structure
 - e. Sanitary District Update
 - f. Approve Jefferson Grant Agreement for Design Engineering
 - g. Resolution 2021-13 Grant Agreement to State Aid Transportation Fund
 - i. Set a date for a Council Retreat
9. Reports
 - a. City Assistant Finance Director / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
 - b. Mayor Hammel
 - c. Council members, Durhman, Hostager, Horvath, Prigge
10. Adjournment

**CITY OF ZUMBROTA
COUNCIL MEETING
MINUTES AUGUST 19, 2021
6:00 P.M.
CITY HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Sara Durhman, Tina Hostager, Chris Horvath, and Bob Prigge Others present, City Administrator Brian Grudem, Public Works Director Mike Olson, Police Chief Pat Callahan, City Attorney Matt Rockne, News Record Reporter Holly Galbus, and Community Development Director Dylan Armstead.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Durhman, second Prigge, to adopt the agenda. Approved 5-0-0.

MINUTES – JULY 8, 2021, MEETING MINUTES

MOTION Durhman, second Prigge, to approve the August 4, 2021, meeting minutes. Approved 4-0-1 (Horvath Abstaining).

MOTION Hostager, second Durhman, to approve the August 4, 2021, work session minutes. Approved 4-0-1 (Horvath Abstaining).

ACCOUNTS PAYABLE – AUGUST 19, 2021

MOTION Prigge, second Durhman, to approve the accounts payable in the amount of \$45,903.14. Approved 5-0-0.

PUBLIC COMMENT

PUBLIC HEARINGS/MEETINGS

UNFINISHED BUSINESS

NEW BUSINESS

8-A. ZIBA Road Closure Request

MOTION Horvath, second Prigge to approve a one-day temporary liquor license to the Zumbrota Lions for the Covered Bridge Festival on September 18, 2021. Approved 5-0-0.

8-B. Police Officer Resignation and Job Posting

Officer Bryan Ormsby submitted his resignation effective 8/31/2021 and will be taking a position with the Lake City Police Department. Ormsby would like to be able to work part time with the ZPD in the future. Chief Callahan requested the vacant position be posted.

MOTION Hostager second Durhman to approve the resignation of Officer Bryan Ormsby and to approve the police officer position for posting. Approved 5-0-0.

8-C. Quote for Removal of Basswood Trees on Mill Street 2nd to 3rd Street

Six basswood trees on Mill Street between 2nd and 3rd Streets are in tough shape and should be removed. Olson had received a quote from Heartland Trees for \$3600 to remove the tree

and grind the stumps. Staff will clean up and haul the brush away. Hostager asked if there was money in a tree fund for this. **MOTION** Horvath, second Prigge to approve the removal of the basswood trees on Mill Street between 2nd and 3rd Streets by Heartlind Trees for a cost of \$3,600. Approved 5-0-0.

8-D. Variance – Accessory Structure

Cody Johnson, 45884 County 10 Blvd, applied for a variance for construction of a new accessory building on this property. The variance request was threefold, which included a variance for:

1. Exceeding the maximum allotted square footage (1000 sf) SUBD. 3. 5.,
2. The footprint of all accessory structures being greater than the principal structure SUBD. 3. 5., and
3. The design and appearance being different than the principal structure. SUBD. 3. 7.

The Planning Commission had reviewed the request and recommended approval. **MOTION** Hostager, second Durhman, to approve the variance request for 45884 County 10 Blvd. Approved 5-0-0.

8-E. Sanitary District Update

Grudem stated the feasibility study has been completed. A recommendation of a four-million-gallon treatment plant would be put in place. No lands or easements would need to be purchased for its location. Estimated costs for a centralized location are \$68,000,000 which a possible future cost of \$75,000,000. Grudem and Hostager spoke about possible funding mechanisms which could be obtained to assist in the development and construction of this facility.

8-F. Approve Jefferson Grant Agreement for Design Engineering

MOTION Durhman, second Horvath to approve the Jefferson Grant Agreement for Design Engineering. Approved 5-0-0.

8-G. Resolution 2021-13 Grant Agreement to State Aid Transportation Fund

MOTION Durhman, second Horvath, to approve Resolution 2021-13 Grant Agreement to State Aid Transportation Fund. Approved 5-0-0.

8-D. Set a date for Council Retreat

MOTION Prigge, second Horvath, to set a Council retreat for September 9th from 4-6 pm. Approved 5-0-0.

REPORTS

Public Works Director Mike Olson

Thanked the Park Board for their work. He also gave a report on the park benches.

Community Development Director Dylan Armstead

Updated the Council on the plans for the September 18th Covered Bridge Festival.

City Administrator Brian Grudem

Stated that he has reached out to the ARPA committee members to get a kick-off meeting set-up, he will continue to pass along ARPA advice coming down from the League of MN Cities

and other sources to educate members on how the money can be spent. There will be a public meeting with WHKS on September 22nd at 6pm in Council Chambers, WHKS will be sending out communication about the meeting in the next couple weeks. Mill Street needs reconstruction, it is estimated the combined costs of Mill and 6th will be about \$2,000,000. The Council will see the DFA discharge permit at the next meeting

Council Member Chris Horvath

Stated he is working with Park Board Member Troy Ness on fundraising for the ball fields.

Mayor Todd Hammel

Thanked the small businesses and Angie Craig for their participation in the recent meetings.

The meeting adjourned 6:31p.m.

Brian Grudem, City
Administrator