

Zumbrota Economic Development Authority Agenda
7:00 A.M. Wednesday, August 21, 2019
Zumbrota City Hall, 175 West Avenue

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, July 24, 2019**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Public Hearings**
 - A.**
- 6. Visitors to the Board**
 - A.**
- 7. Old Business**
 - A.**
- 8. New Business**
 - A. Interest in EDA Land for Purchase**
- 9. Unfinished Business**
 - A. Opportunities and Challenges**
- 10. Reports**
 - A. Subcommittee on marketing**
 - B. Meeting with Commercial Realtor Ron Braasch, Re: ALCO**
 - C. Commercial Water Filters update**
 - D. Midwest Livestock update**
 - E. Henderson/Christ Lutheran Annexation**
 - F. Wobig Scenic Views Annexation**
- 11. Adjourn**

Please contact City Hall at 732-7318 if you are unable to attend.

Zumbrota Economic Development Authority Minutes
7:00 A.M. Wednesday, August 21, 2019
Zumbrota City Hall, 175 West Avenue

PRESENT: President Richard Meyerhofer, Bill Eberhart, Lindsey Raasch, Dave Starr, Council member Sara Durhman (at 7:30 AM) and Tina Hostager. Also present: City Administrator Neil Jensen, City Finance Clerk Miranda Raasch, Community Development Director Ryan Soukup, Community Member Kaitlin O’Neil, Southern MN Initiative Foundation (SMIF) representative Grace McClintock.

NOT PRESENT: Brian Haugen

1. **Call Meeting to Order** – at 7:03 AM by President Meyerhofer

2. **Amend/Adopt Agenda** –Soukup added SMIF and Kaitlin O’Neil as visitors to the board. **Motion** Raasch, second Hostager to adopt the agenda submitted. Carried unanimously.

3. **Approve Regular Meeting Minutes of Wednesday, July 24, 2019** – **Motion** Eberhart, second Meyerhofer to approve meeting minutes with date correction, “Not Present” correction, and “Shop the Block” correction. Carried unanimously.

4. **Monthly Financial Report & Accounts Payable** – **Motion** Starr, second Eberhart to approve Monthly Financial Report and Accounts Payable. Carried unanimously.

5. **Public Hearings**
 - A.

6. **Visitors to the Board**

- A. **SMIF** - _Grace McClintock gave a presentation to the board regarding a few Community Development grants that could benefit our City.
- B. **Kaitlin O'Neil** – Presented to the board the idea of a Community Garden on the vacant lot on West 4th Street. Jensen informed her that the lot has no black dirt and there are also a few prospects interested in building on that lot. Instead, it was suggested she look at the flood buyout lot on W 4th Street. O'Neil presented a very preliminary idea and will attend a meeting in the future with more information.

7. **Old Business**

A.

8. **New Business**

- A. **Interest in EDA Land for Purchase** – For the awareness of the EDA Commission, two different parties have expressed interest in purchasing EDA land (PID: 72.395.0020, approximately 1.5 acres). One party would like to put in mini storage, and the other party expressed utilizing the land for parking. Currently, WHKS is assessing the costs required for acquiring and developing land for future sale and development, thus giving the City prices to assist with new land acquisition. If both parties are still interested, the EDA may need to choose who to.

9. **Unfinished Business**

- A. **Opportunities and Challenges** - Board members provided any additional items that they would want on the list. Once the listing is complete as they want it, Board goes through each item and determines if something could/should be done for this. Example: the first item - great trail system/walking path - can this be used for marketing, is there a way to enhance the system?

10. **Reports**

- A. **Subcommittee on Marketing** – Subcommittee met on 14 August and discussed legal constraints, and general desire for action by EDA to determine select publications each year and potentially open the reserved publication space for businesses within the

community to purchase directly from the advertiser.
Subcommittee will meet again on/about 12 September to identify select publications and draft procedures.

- B. Meeting with Commercial Realtor Ron Braasch, Re: Alco:**
Commercial Realtor Ron Braasch met with City staff to discuss potential tenants for the Alco building. Mr. Braasch sought ideas for potential tenants and better understanding of C2 zone.
 - C. Commercial Water Filters update:** Building permit has been approved and picked up. Land has been stripped and footings to be dug on Thursday, August 15th.
 - D. Midwest Livestock update:** Footings poured and currently pouring the flooring.
 - E. Henderson/Christ Lutheran** – Annexation approved by State Administrative Law Judge
 - F. Wobig Scenic Views** – Petition for annexation approved by City Council; pending review by State Office of Administrative Hearings.
- 11. Adjourn** – There being no further business, President Meyerhofer adjourned the meeting at 9:08 AM.