

**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday, September 12, 2023, 5:30 pm**  
**City Hall**

Present: Chair Matt Rockne, Commissioners Bev Weness, Bev Holzheu, Tom Steger, and Council Member Joan Bucher. Also present: Community Development Director Kurt Meister, and Finance Director Kim Simonson.

- 1. Rockne called the meeting to order at 5:32 pm.**
- 2. Agenda: MOTION** Steger second Holzheu to adopt the agenda with the removal of item “4-a. CUP – 509 Pearl Street, size of Schumann Garage. Approved 5-0-0. Mr. Schumann had requested the removal from the agenda.
- 3. Minutes: MOTION** Steger, second Bucher to approve the minutes with a correction to the vote of the duck ordinance (6-1-0 Weness voting nay). Approved 5-0-0.
- 4. Public Hearing**
- 5. Old Business**
- 6. New Business**
  - a. Variance Application – 620 Golfview Ave, Shed**

Dale Hinderaker and Kathy Beck (620 Golfview Ave) have begun building a shed but have been told to cease as the shed is 23” from the house. The setback from houses for sheds is five feet. This has necessitated an application for a variance. The Commission discussed the validity of the setback and asked for further clarification on the building code and the need for setbacks. **MOTION** Steger, second Bucher table the issue until further information can be gathered. Approved 5-0-0.
  - b. CUP Application – 228 West Ave., Gas Main Relocation**

**MOTION** Steger, second Bucher set a public hearing to get public input for a CUP for 228 West Avenue for a gas main relocation. Approved 5-0-0.

Meeting adjourned at 5:58 pm.