

**ZUMBROTA PARK BOARD**  
**MONDAY, September 11, 2017, 6:00 p.m.**  
**ZUMBROTA CITY HALL**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES**
- 3 APPROVE ACCOUNTS PAYABLE**
- 4. POOL REPORT**
- 5. UNFINISHED BUSINESS**
  - A. Trelstad Park Discussion**
  - B.**
  - C.**
  - D.**
- 6. NEW BUSINESS**
  - A. Zumbro River Water Trail**
  - B. Park Bench Donation**
  - C. Pool Manager Position & Pool Staff/Advertise**
  - D. River Bank Grant Project**
  - E.**
- 7. ADJOURN**

**ZUMBROTA PARK BOARD  
MONDAY, SEPTEMBER 11, 2017, 6:00 p.m.  
ZUMBROTA CITY HALL**

**PRESENT:** Members Jared Andring, Kevin Hein, Alicia Mullholland, Tom Steger, Administrator Neil Jensen, Staff Cindy Thompson.

**APPROVE MINUTES**

**MOTION** Mullholland, second Hein to approve the minutes of July 10, 2017. Motion carried.

**APPROVE ACCOUNTS PAYABLE**

**MOTION** Steger, second Hein to approve the accounts payable of \$9,330.66. Motion carried.

**AUGUST POOL MANAGER REPORT**

The last day the Pool will be open is Sunday, August 20.

The Health Inspector inspected the Pool in July. The report was good with just a few minor things mentioned which Public Works fixed. All safety checks were positive. OSHA also inspected City facilities in August. They looked at the Material Data Sheets and also suggested purchasing a new outlet for guard room and an eye wash for pumphouse.

The Baby Pool has to have water and dry chlorine added to maintain levels. These issues will be addressed next year.

Tammy felt the season was very successful with record memberships and lessons sold.

**TRELSTAD ADDITION PARK**

Administrator Jensen talked with the owner of the land adjacent to the Trelstad addition the Board was interested in making an offer on for Park Land. The owner wanted \$20,000 per acre which is not feasible for the City to spend. Mulholland expressed interest in looking for another area in Trestad subdivision for Park land. Jensen will bring a map of the area to the next Park Board meeting to look at options.

Administrator Jensen reported designated park land in the Highlands is now available to develop a small park. The next meeting will include information on playground structures for the area and a map of the park.

**ZUMBRO RIVER WATER TRAIL**

Administrator Jensen informed the Board he attended a Zumbro River Water Trail – Regional Designation meeting. The River Trail would be within the Zumbro Watershed. The Trail would be economical and recreational for all the communities within the Zumbro Watershed. The area includes Zumbrota, Pine Island, Kasson, Rochester, St Charles and Zumbro Falls. One common application for all the communities was discussed. This item will stay on the agenda for future up-dates.

### **PARK BENCH DONATION**

The Zwart family would like to donate a bench in honor of a family member who passed away. They have picked a site in the Covered Bridge Park facing the river. The cost of the bench is approximately \$1700. **MOTION** by Steger, second by Hein to accept the generous donation of the Zwart family for a Park Bench. Motion Carried.

### **POOL MANAGER POSITION**

A letter of resignation was received from Pool Manager, Tammy Lexvold. Tammy worked as Manager for 31 years. Administrator Jensen expressed how much she will be missed with all of her knowledge and organizational skills. **MOTION** by Steger, second by Mullholland to regretfully accept the resignation of Pool Manager Tammy Lexvold and advertise for a new Manager, and also advertise for Pool Employees for the 2018 season. **MOTION** carried. It was noted the City also reimburses pool employees for their training, which may be included in the ad.

### **RIVER BANK GRANT PROJECT**

The Board received a copy of the Conservation Partners Legacy Grant Application. Water Planner, Beau Kennedy completed the application. It is the 2<sup>nd</sup> phase of the Covered Bridge Park River Bank Enhancement Project. The grant amount requested is \$33,963; total amount pledged from the City is \$4,675 which includes in-kind work. The total project cost is \$38,638. Tom Steger mentioned he has heard positive comments regarding the first phase of the River Bank Project. The first round for the grant application to be accepted is October 1<sup>st</sup>, with two other rounds to follow. **MOTION** by Hein, second by Andring to approve contributing \$3,375.00 for rock rip-rap to the River Bank Grant Project. Motion Carried. The rest of the Cities contribution for the River Bank Project will be in-kind work.

### **ADJOURNMENT**

Winter meetings will be held in November, January and March.  
Meeting adjourned.