

**Zumbrota Economic Development Authority Minutes**  
**5:30 PM Wednesday, October 18<sup>th</sup>, 2023**  
**Zumbrota City Hall, 175 West Avenue**

**PRESENT:** Lindsey Raasch, Bob Hawley, Dave Dahlen, Sara Durhman, and Todd Hammel. Also present are Community Development Director Kurt Meister, and Communications Specialist & Account Technician Miranda Raasch.

**NOT PRESENT:** Terry Johnson, Brian Haugen

1. **Call Meeting to Order** – at 5:32 PM by Lindsey Raasch
  
2. **Amend/Adopt Agenda –MOTION DURHMAN**, second DAHLEN to adopt the agenda. Carried unanimously.
  
3. **Approve Regular Meeting Minutes of Wednesday, September 20<sup>th</sup>, 2023 – MOTION HAMMEL**, second DURHMAN to approve the meeting minutes from Wednesday September 20<sup>th</sup>, 2023. Carried 3-0-2, with Dahlen and Haugen abstaining.
  
4. **Monthly Financial Report & Accounts Payable – MOTION DURHMAN**, second RAASCH to approve the monthly financial report & accounts payable from September 2023. Carried unanimously.
  
5. **Public Hearings**
  - A.
  
6. **Old Business**
  - A. **KAAL Presentation** – Meister informed the board that he is going to be applying for a grant to help alleviate the cost of this advertising. This presentation was presented at the ZIBA meeting on 10/17/2023 and was not received. Instead, they would like to consider a billboard for advertising.

i.

**7. New Business**

**A. Possible Acquisition of First Congregational Church, UCC** – Durhman would like to explore the options of what the church could be used for (community/senior center, event center, rental space.) Raasch feels that this should not be a city funded venture. The board would like Meister to reach out to surrounding communities with community/senior centers to see what costs (if any) they recuperate from rental fees. MOTION DURHMAN, second HAMMEL to sign the Memorandum of Understanding. Carried 3-1-1 with Raasch apposing and Hawley abstaining.

- i. Memorandum of Understanding – A memorandum of understanding was provided to the EDA for review. It is not a binding document, but a contract of interest from the city to the church.
- ii. Expenses – An expense sheet was submitted to the EDA to review from the UCC. A new roof was recently installed on the church.
- iii. Meister contacted an architect from OWA Architects in Winona. They were recommended to the city by Bill Angerman, the current engineer. Jacob Nicklay, the architect, is interested in the project of constructing a blueprint of what the community center would look like. An estimate will be ready for November's meeting.

**8. Reports**

**A.**

**9.** The meeting adjourned at 5:58 PM.