

**ZUMBROTA PARK BOARD**  
**Monday October 7, 2024, 6 PM**  
**ZUMBROTA CITY HALL**

**PRESENT:** Board Members, Mary Goplen, Troy Ness, and Kayla Gifford. Communications Specialist & Account Technician Miranda Raasch, Public Works Director Mike Olson & City Administrator Brian Grudem.

**NOT PRESENT:** Aaron Wichmann, Mike Schulte

**APPROVE AGENDA**

**MOTION NESS**, second GOPLN to approve the agenda with the addition of discussion regarding the Covered Bridge Park swings. Carried unanimously.

**APPROVE MINUTES**

**MOTION NESS**, second GOPLN to approve the meeting minutes from Monday September 9<sup>th</sup>, 2024. Carried unanimously.

**APPROVE ACCOUNTS PAYABLE**

**MOTION NESS**, second GOPLN to approve the accounts payable in the amount of \$6,950.13. Carried unanimously.

**PUBLIC COMMENT**

NONE

**UNFINISHED BUSINESS**

**POOL COMMITTEE UPDATE**

The VFW voted unanimously to donate all proceeds from their annual fundraiser for 2024 toward the New Swimming Pool. This has a potential of being a \$10,000 donation if all raffle tickets are sold. The VFW has also volunteered to donate the use of their facilities for any fundraising efforts. Other donation opportunities were discussed.

## **CAMPGROUND RULES & PRICING**

Local campground prices were provided to the board for their review. Grudem will have the City Attorney review the current park/campground rules. Discussions will continue throughout the winter month meetings.

## **COVERED BRIDGE PARK ENTRANCE SIGN**

Olson presented photos of the current Covered Bridge Park sign to the board to show its deterioration. A request has been made to PNK Designs for a new sign design. Ness stated he would like to see continuity throughout all park signs. Discussions will continue throughout the winter month meetings.

## **NEW BUSINESS**

### **EAST PARK**

Discussions were had regarding updating the park sign and adding a new drinking fountain.

### **ANN MAJERUS TREE REQUEST IN MEMORY OF CINDY REDING & MEMORIAL BENCH DONATION FOR WILLIAM EVANS**

Ann Majerus stopped into City Hall stating she would like to donate a tree to plant in one of the parks in memory of Cindy Reding. Staff will work with her to get the tree planted. Olson also stated Sue Evans would like to donate a park bench in memory of her late husband William Evans. **MOTION** GOPLN, second NESS to accept the tree and bench donation. Carried unanimously.

### **INITIATION OF PHASE II & III OF THE BURBACH PROFESSIONAL SERVICE AGREEMENT**

Phase II is design development and construction documents. This phase is a lot of the leg work for construction such as soil

borings, on site survey and in general to prepare revised site layouts and final site detailing.

Phase III is construction related services and include advertising for bids, plan sets, pre-bid meeting, will conduct the actual public bid opening, prepare contracts, on site observations and other necessary items to complete start up and closing of the first season the pool is opened.

**MOTION** GOPLEN, second NESS to initiate the approval of Phase II and III with Burbach Aquatics. Carried unanimously.

### **RESCHEDULE NOVEMBER 2024 MEETING**

No need to reschedule. Staff and board members will work around space constraints.

### **COVERED BRIDGE PARK BABY SWINGS**

All baby swings are very squeaky, and Gifford requested for that to be addressed. Public works will address.

### **REPORTS**

**GOPLEN** – Informed the board that she was approached by a community member while at Church who was very angry about the campground expansion.

**OLSON** – Informed the board that the news campground sites are currently being worked on. They have four left at this point.

**GRUDEM** – Is currently working on paperwork for FEMA for reimbursement for flood clean up dollars from the floods earlier in 2024.

### **ADJOURNMENT**

**MOTION** NESS, second GOPLEN to adjourn the meeting at 7:13 PM. Carried unanimously. The next meeting will be held on Monday November 4<sup>th</sup>, 2024, at 6 PM at City Hall.