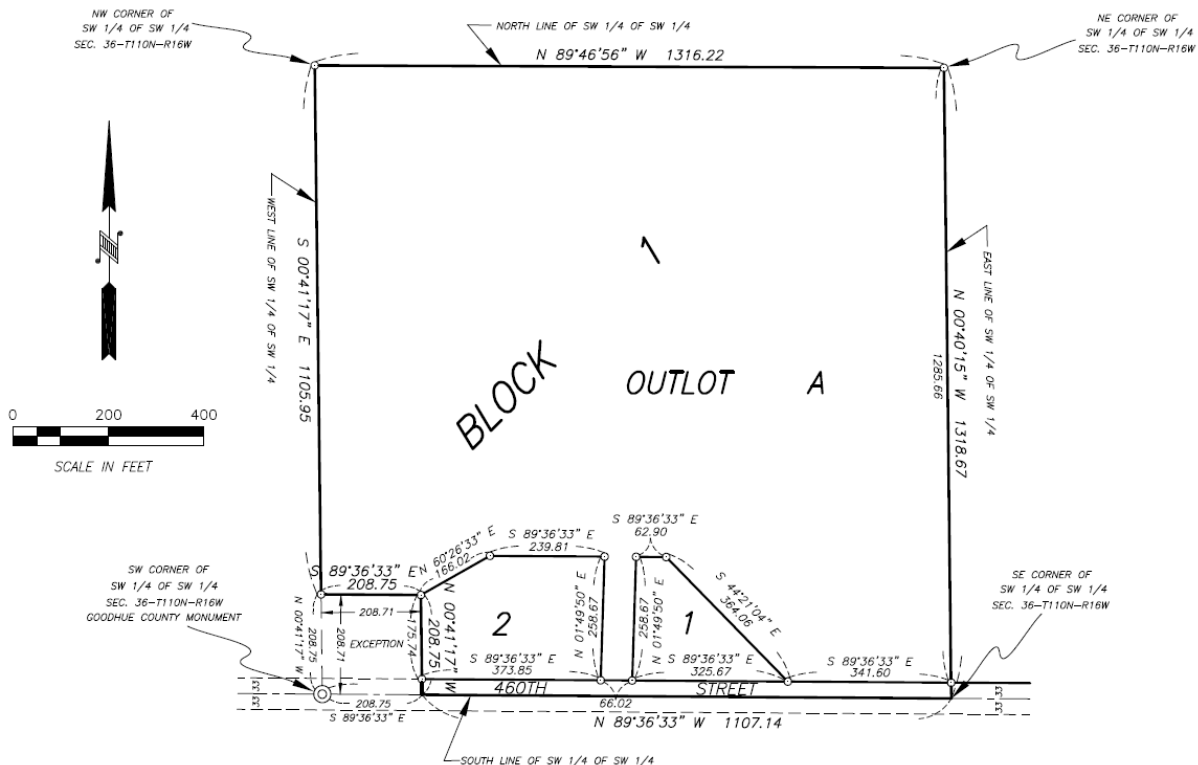


**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday, October 11<sup>th</sup>, 2022, 5:30 pm**  
**City Hall**

Present: Chair Matt Rockne, Commissioners Bev Weness, Tom Steger, Bev Holzheu, Mayor Todd Hammel, Community Development Director Kurt Meister, Munira Alimire, and Communication Specialist & Account Technician Miranda Raasch. Community members Ryan Kutschied, Mike & Lana Downes, Jared Fredrickson, Wes & Bonita Lemmerman.

Not present: Commissioner Joan Bucher

1. Rockne called the meeting to order at 5:30 pm.
2. **Agenda:** Motion Steger, second Weness to adopt the agenda. Approved 5-0-0.
3. **Minutes:** Motion Steger, second Holzheu to approve the Planning and Zoning Commission minutes from September 13<sup>th</sup>, 2022. Approved 5-0-0.
4. **Public Hearings**
  - a. **Public Hearing – Billman Property Plat** – Kent Billman has requested to split Parcel 727401350 in to three parcels (see map below.) The Lemmerman’s were present to question if there are plans for any further development or home building, other than the new split parcels. They were informed that at this time, there is not. MOTION Steger, second Weness to recommend approval of the Billman Plat to City Council. Approved 5-0-0.



- b. Public Hearing – 453 Overlook Circle Minor Subdivision** - The current owners of 453 Overlook Circle (Kurth's) have requested to split parcel in to two parcels. The lot was originally platted as two lots; therefore, water and sewer hookups are already available. Mike Downes (who lives at 449 Forestview Curve) expressed his concerns for additional run off and drainage issues, on top of what he is already experiencing. Ryan Kutschied shared the same concerns as Downes with the addition of wondering if the current home located at 453 Overlook Circle would meet the set back standards once the lot was split. The Commission requested staff to investigate where the lot corners are, if the house would meet set back requirements, and discuss potential run off issues with the City Engineer. MOTION Weness, second Holzheu to table this discussion until the November 2022 meeting.

**5. Old Business**

**6. New Business**

- a. Introduce Munira Alimire, CEDA** – Alimire is a new CEDA employee that will be covering Planning & Zoning for the City of Zumbrota. Her education includes PSEO through RCTC and is a Graduate of Stanford University.

**7. Other**

- a. Replacement for Jen Prins** – The board requested City Staff advertise and opening on the Planning & Zoning Commission on the City Website and Facebook page.

**8. Adjourn**

The meeting adjourned at 6:12 p.m.