

Planning Commission Agenda
Tuesday October 12th, 2021, 5:30 pm
Zumbrota City Hall

1. Call to Order
2. Adopt/Amend Agenda
3. Approve Minutes 09.14.2021 Regular Meeting
4. Public Hearing
 - a. Minor Subdivision – 612 St. Paul Road
5. Old Business
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6. New Business
 - a. Planning and Zoning Fees for 2022
 - b. ARPA Committee
 - i. LMC Codification
 - ii. Goodhue County GIS User Group
7. Other
 - a. Annexation – PID 47.030.1600
 - b. Christ Lutheran School Meeting
 - c. Building Permit Report Quarter 3
8. Adjourn

City of Zumbrota
Planning Commission Regular Meeting Minutes
Tuesday, October 12th, 2021, 5:30 pm
City Hall

Present: Chair Matt Rockne, Commissioner Bev Weness, Commissioner Bev Holzheu, Commissioner Jennifer Prins, Commissioner Tom Steger, Commissioner Joan Bucher, Mayor Todd Hammel, Community Development Director Dylan Armstead, and Assistant Finance Director Kim Simonson.

1. Rockne called the meeting to order at 5:30 pm.
2. **Agenda:** Motion Steger, second Hammel to adopt the agenda. Approved (7-0-0)
3. **Minutes:** Motion Steger, second Prins to approve the Planning and Zoning Commission minutes from September 14th, 2021. Approved (7-0-0)
4. **Public Hearing**
 - a. Minor Subdivision – 612 St. Paul Road – Property owner Mark Mangan applied for a minor subdivision last month. The subdivision separates off the buildings from the remainder of the property. The public hearing opened at 5:48 pm and closed at 5:49 pm.
5. **Old Business**
 - a. Minor Subdivision Application – 612 St. Paul Road – Motion Steger, second Hammel to approve the minor subdivision application for 612 St. Paul Road. Approved (7-0-0)
6. **New Business**
 - a. Planning and Zoning Fees for 2020 - The Commission discussed the planning and zoning fees on the City Fee Schedule. They will consider some increases. This was tabled until a later meeting
 - b. ARPA Committee
 - i. LMC Codification – This is an allowable expense under the ARPA and is being considered by the Committee as a possible recommendation.
 - j. Goodhue County GIS User Group – The city is not currently a member of this group. Being a part of this would aid multiple departments and would cost \$3300 annually.
7. **Other**
 - a. Annexation – PID 47.030.1600 – Council approves the annexation of the property and is now off to the State for review.
 - b. Christ Lutheran School Meeting – Staff will be meeting to discuss needs and possible issues which may arise with this project.
 - c. Building Permit Report Quarter 3 – 58 building permits were issued in the third quarter of 2021 which is 18% higher than the previous quarter.
8. **Adjourn**

The meeting adjourned at 6:03 p.m.