

Zumbrota Economic Development Authority Agenda
7:00 A.M. Wednesday, October 21, 2020
Zumbrota City Hall, 175 West Avenue
*** remote meeting ***

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, September 16, 2020**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Public Hearings**
 - A.**
- 6. Visitors to the Board**
 - A.**
- 7. Old Business**
 - A. Linkme**
- 8. New Business**
 - A. Promotions – Visitor’s Guide**
 - B. Blandin Foundation Leadership Program 2021 (Tina)**
- 9. Reports**
 - A. DFA improvements**
 - B. Commercial Water Filters**
 - C. ALCO**
 - D. Board Membership status**
 - E. Future Land Use plans**
- 10. Adjourn**

Please contact City Hall at 732-7318 if you are unable to attend.

Zumbrota Economic Development Authority Minutes
7:00 A.M. Wednesday, October 21, 2020
Zumbrota City Hall, 175 West Avenue

PRESENT: Richard Meyerhofer, Bill Eberhart, Brian Haugen, and Lindsey Raasch. Also, present Community Development Director Ryan Soukup, City Finance Clerk Miranda Raasch, City Administrator Brian Grudem

NOT PRESENT: Dave Starr Sara Durhman, Tina Hostager,

1. **Call Meeting to Order** – at 7:04 AM by Richard Meyerhofer.

2. **Amend/Adopt Agenda –Motion** Haugen, second Raasch to approve the agenda with the addition of updates on the Old Grover Lot. Carried unanimously.

3. **Approve Regular Meeting Minutes of Wednesday, September 16, 2020 - Motion** Eberhart, second Meyerhofer to approve the minutes from Wednesday, September 16, 2020. Carried unanimously.

4. **Monthly Financial Report & Accounts Payable – Motion** Haugen, second Raasch to approve Monthly Financial Report and Accounts Payable. Carried unanimously.

5. **Public Hearings**
A.

6. **Visitors to the Board**
A.

7. **Old Business**
A. **Linkme** – No new information.

8. **New Business**
A. **Promotions – Visitor’s Guide** - Visitor's Guide being developed by Pete Grimsrud. His current estimates showing advertising spaces at approximately \$215 per page (half of the guide's

contents would be advertisements). To bring down the overall costs for an advertisement, the EDA has the option to pay for non-advertisement space, such as for photos, maps, infographics, etc., which would promote the entirety of the City. The EDA currently has \$9,550 available for promotions with an additional \$5,400 in fiscal year 2021. The EDA collectively decided to “sit 2021 out” due to the current pandemic/financial situation. Will revisit in 2021 to discuss for 2022.

B. Blandin Foundation Leadership Program 2021 (Tina) - They choose the 2022 communities by April of 2021. One of the requirements is that the community or communities applying have a population base of 3000-5000. Zumbrota falls into that range but also, if there is a neighboring community that you share seNices with or are connected with, you can add them to the application if they are interested. The population range is so when they do the recruitment process and have 24 people attend a retreat for a week the community would be ok with all that would be gone.

9. Reports

A. DFA Improvements - Improvements are continuing on-schedule. Pylons are currently being set for the new towers. The permit request for discharge of treated water to Roscoe Creek was denied by the MPCA, so DFA is pursuing discharge to the Zumbro through the City's siphon. The permitting process for discharge is still in its infancy and is expected to take some time yet.

B. Commercial Water Filters - Commercial Water Filters has obtained the Certificate of Occupancy for their addition, giving them increased storage, and shipping out of their site. They have vacated use of the ALCO building.

C. ALCO - Remodel plans have been submitted, and are under review, for Family Dollar to occupy approximately 13,000 sf of the available 26,000 sf. The remaining area is available for other businesses.

- D. Board Membership Status** - The EDA bylaws state: The Board shall consist of seven commissioners, appointed by the Mayor with the approval of the Council, with six-year terms of office. Two commissioners must be members of the City Council and the remaining five members shall be citizens at large. All members shall reside in or shall own and operate a business or organization within the city limits of the City of Zumbrota, Minnesota. Bill Eberhart's term is up on 12/31/2020.
- E. Future Land Use Plans** - The City has been approached by two industrial businesses who would like to locate in Zumbrota. The City is working with landowners to the northwest of the City adjacent to Atlas Cold Storage to open more land for industrial development.
- 10. Adjourn** - There being no further business, Meyerhofer adjourned the meeting at 7:50 AM.