

**CITY OF ZUMBROTA
COUNCIL WORK SESSION MEETING MINUTES
November 13, 2024
5:30 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 5:30 PM. PRESENT: Council members Sara Durhman, Bob Prigge, Joan Bucher and Kevin Amundson. Others present: Finance Director Kim Simonson, Police Chief Pat Callahan, Public Works Director Mike Olson, Library Director James Hill, City Administrator Brian Grudem and Council Elect Fred Raasch.

BUDGET DISCUSSION

Simonson discussed the changes to the budget with regards to the increase in the deductible and adjustments which can be made to offset this. Also, sewer rates were discussed.

DEPUTY CITY ADMINISTRATOR JOB DESCRIPTION

Grudem presented a preliminary job description for Deputy City Administrator. Staff will continue to review, and the job description will be sent to DDA for review.

CEDA CONTRACT DISCUSSION

With the hiring of a deputy city administrator, it is the CEDA contract will be reduced. Council discussed this option.

EVENT/PARADE STREET CLOSURE PERMIT

Council reviewed and made suggestions about the street closure permit created by Sergeant Pasquale. Several additions and clarifications were suggested.

PETERMAN CURB

Council discussed Paul Peterman's request to be reimbursed for a part of curb poured on his property. He contends the old road setup resulted in damage to his retaining wall and would like to be reimbursed for a portion of the cost to fix it. Council discussed various reimbursement amounts.

TAURUS SQUAD DISCUSSION

Council discussed whether to keep the 2013 Taurus. Currently the car is driven by Callahan. After discussion Amundson suggested the car be sold.

ARPA DISCUSSION

The Council discussed spending for the ARPA money. The following possibilities were discussed:

- CARPET
- CAMERA FOR BRUSH SITE Not brush site for the Park.
- LAPTOP REFRESH
- POLICE PAINTING
- OFFICE FURNITURE

The session was closed at 7:03 pm for the City Administrator job performance review.