

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
NOVEMBER 7, 2024
6:00 P.M.
TOWN HALL**

This is a summary only. A complete text is available for inspection at city hall.

MOTION Durhman, second Prigge to adopt the agenda. Approved 5-0-0.

MOTION Prigge, second Amundson to approve the October 16, 2024, work session meeting minutes. Approved 5-0-0.

MOTION Bucher, second Durhman to approve the October 17, 2024, meeting minutes. Approved 5-0-0.

ACCOUNTS PAYABLE – NOVEMBER 7, 2024

MOTION Bucher, second Durhman to approve the accounts payable in the amount of \$972,713.26. Approved 5-0-0.

PUBLIC COMMENT

Jim and Lauri Wilson, 1015 Mill Street, expressed their appreciation at the professional handling of the Mill Street project. They had an issue with some drainage and the Public Works Department resolved it quickly. They thanked City staff and all the contractors who worked on the project.

PUBLIC HEARINGS/MEETINGS

UNFINISHED BUSINESS

9-A. BUDGET

Tabled for ongoing discussion at future meetings.

NEW BUSINESS

10-A. BERG HOMESTEAD FIRST ADDITION PLAT

The Planning and Zoning Commission recommended approval of the final plat of the Berg Homestead. There will be seven lots with 20-foot setbacks for the front yard due to the slope of the land. **MOTION** Durhman, second Prigge to approve the Berg Homestead First Addition Final Plat. Approved 5-0-0.

10-B. LEAD/COPPER MONITORING MEMO

Olson presented the lead/copper monitoring memo from the Department of Health. Homeowners were asked to report what type of service they had in their homes and coming to their homes. 563 letters will be sent out to homeowners who did not respond, 40 letters will be sent to those with lead services and 40 letters will be sent to those with galvanized services by November 15th.

10-C. GOODHUE COUNTY SHERIFF'S DEPARTMENT MOBILE DATA AGREEMENT

Callahan presented the Goodhue County Sheriff's Department Mobile Data Agreement. The agreement has not been updated for a number of years and includes a \$50 per year increase per computer. **MOTION** Durhman second Amundson to approve the Goodhue County Sheriff's Department Mobile Data Agreement. Approved 5-0-0.

10-D. MMUA 2025 SAFETY TRAINING CONTRACT

The 2025 MMUA contract will have a 3.5% increase. This service provides safety training and OSHA compliance assistance for employees from Zumbrota, Goodhue and Mazeppa. Those neighboring cities share in the cost. **MOTION** Durhman, second Bucher to approve the 2025 MMUA Safety Training Contract. Approved 5-0-0.

10-E. DELINQUENT BILLS TO BE CERTIFIED TO 2025 TAXES

Every year, delinquent utility bills are presented to the Council. Letters are sent to the owners and inhabitants of the property requesting payment by the end of November. If payment is not received the amounts are certified to 2024 taxes payable in 2025. Simonson presented the following list to be certifies:

Account	Parcel	Street	Amount
6080-00	725400240	285 East 8th St	\$476.98
980-01	725400030	267 East 4th St	\$645.80
3910-00	721000860	721 West Ave	\$641.33
3920-02	721000940	653 West Avenue	\$245.09
8470-01	721800060	794 West 5th St	\$255.22
15590-00	728020300	672 E 18th St	\$686.33
7290-00	721600110	286 W 3rd St	\$558.78
15670-01	728020050	491 East 18th St	\$349.22
8630-00	724800190	1013 W 6th St	\$331.66
7180-01	725800030	263 Mill Street	\$491.79
1030-00	725400410	413 East 4th St	\$429.54
2190-02	721200181	310 N Main St Apt B	\$466.16
9915-00	723600340	897 Larson Dr	\$243.22
2200-00	721200181	310 Main St N Apt C	\$468.78
11280-00	722660050	430 Lally Court	\$258.96
15750-00	728020130	683 E 18th St	\$446.64
6980-00	724120260	236 Gerken	\$414.58
8360-00	722200060	488 West 5th St	\$335.19
15640-00	728020020	494 East 18th St	\$325.14
10020-01	727401180	1205 Mill St	\$440.84
870-00	725000250	320 E 3rd St	\$377.22
9490-00	723600290	907 Larson Dr	\$196.40
32020-00	723910170	817 Augusta Ave	\$938.10
Account	Parcel	Street	Amount
7050-00	723800040	785 West 2nd St	\$953.27
16080-00	728000090	703 East 19th St	\$231.68
7020-00	727400701	875 West 2nd St	\$294.66
8580-00	722500040	585 Zumbrota Avenue	\$451.20
1440-00	725400480	565 East 2nd Ave	\$429.10
		TOTAL	\$12,382.88

MOTION Durhman, second Prigge to approve certifying the 2024 unpaid utility bills to the County if the bills remain unpaid by November 28, 2024. Approved 5-0-0.

10-F. RESOLUTION 2024-36 MNDOT STATE COST COMPENSATION FOR CITY SNOW AND ICE

This resolution will be made to reimburse small cities for their removal of snow from state highways. **MOTION** Durhman, second Amundson to approve Resolution 2024-36 Resolution authorizing entering into MNDOT agreement No. 1057022 for payment by the State to the City of the State's share of the costs of the snow and ice removal on Truck Highway 58, Main Street between 2nd St. East and 5th Street East. Approved 5-0-0 by Roll call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye and Amundson, aye.

10-G. NW WATERMAIN LOOP PAY REQUEST #1

Watermain installation. There is some settlement on County road. Underneath 52. **MOTION** One motion for the entire group of pay requests. Mayor said the stop sign on 9th is hard to see. Durhman Mill will get one more lift of asphalt. Will go through on freeze thaw cycle. Sodding may occur on 6th street this fall. Prigge, second Amundson. Approved 5-0-0.

10-H. RELEAF GRANT PAY REQUEST #2

This pay request was for the grubbing of the stumps.

10-I. 9TH STREET EAST CHAMPA ADDITIONAL WORK PAY REQUEST #2

Angerman encouraged the Council to go out and view the area. He stated the projects have really transformed the area. This pay request is for the additional work needed for the new Champa development. Funds will come from an escrow account established by the Champas.

10-J. 9TH STREET EAST PAY REQUEST #3

Angerman said this project is starting to shut down for the winter and looks great.

10-K. MILL AND 6TH STREET PAY REQUEST #8

Project is wrapping up. The contractor is hoping to get sodding done. The final lift of asphalt will be installed in the spring. **MOTION** Durhman, second Prigge to approve Releaf Grant Pay Request #2, 9th Street East Champa additional work pay request #2, 9th Street East pay request #3, and Mill and 6th Street pay request #8. Approved 5-0-0.

REPORTS

CITY ADMINISTRATOR BRIAN GRUDEM

Gave a report on the election. Canvassing of the election results will happen next Wednesday at 5:15 pm. Pool fundraising letters went out to local businesses.

CHIEF CALLAHAN

Said the new speed trailer will be here next week.

KURT MEISTER

Reported the EDA has authorized \$5000 to be spent on new visitors guides.

LIBRARY DIRECTOR JAMES HILL

Stated the installation of sidewalks were delayed and the Library had to be closed for a week. Once the sidewalks were installed, they were vandalized. Public works staff is trying to work out a solution to buff out the offensive images and the Police are investigating to find the culprits. He thanked the Public Works staff for their help.

MAYOR TODD HAMMEL

Informed the Council the Fire Department has received a \$25,000 grant from the Taylor Farms Foundation for the purchase of new turnout gear.

The meeting was adjourned at 6:30 PM.

City Administrator Brian Grudem