

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
NOVEMBER 21, 2024
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Council Members: Bob Prigge, Kevin Amundson, Joan Bucher, and Sara Durhman. Others present: Public Works Director Mike Olson, Finance Director Kim Simonson, Library Director James Hill, Police Chief Pat Callahan, City Attorney Matt Rockne, Lori Anderson-Wilson, City Administrator Brian Grudem, Council Member Elect Fred Raasch, and Holly Galbus – NewsRecord (remote).

AMENDMENTS/ADOPTION OF AGENDA

MOTION Amundson, second Prigge to adopt the agenda. Approved 5-0-0.

PUBLIC COMMENT

CONSENT AGENDA

4-A. MINUTES: 11/16/24 NORTH ZUMBRO SANITARY DISTRICT

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-B. MINUTES: 11/7/24 REGULAR MEETING MINUTES

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-C. MINUTES: 11/13/24 SPECIAL MEETING TO CANVASS ELECTION RESULTS

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-D. MINUTES: 11/13/24 COUNCIL WORK SESSION

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-E. ACCOUNTS PAYABLE: 11/21/2024

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-F. CITY ADMINISTRATOR ANNUAL REVIEW

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-G. SALE OF POLICE SQUAD

Removed from Consent Agenda and placed in new business.

4-H. PROFESSIONAL SERVICE AGREEMENT FOR SURVEY AND SWPPP WORK ASSOCIATED WITH THE NEW POOL

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

4-I. PROFESSIONAL SERVICE AGREEMENT FOR GEOTECHNICAL TESTING WORK ASSOCIATED WITH THE NEW POOL

Approved in Consent Agenda. **MOTION** Amundson, second Bucher. Approved 5-0-0.

PUBLIC HEARINGS/MEETINGS

UNFINISHED BUSINESS

Simonson told the Council they could expect updated impacts of the proposed 2025 tax levy on residents.

NEW BUSINESS

7-A. PETERMAN CURB

This issue had been discussed at the last work session. Mr. Peterman (805 Warren Avenue) contends the Warren Avenue Street project done approximately sixteen years ago caused damage to his property from storm water flow. He addressed the issue with a portion of curb and would like to be compensated for that. At November's work session, Council expressed the opinion that Mr. Peterman should be offered some compensation but had some reservations about funding the entire amount.

MOTION Prigge, second Durhman to pay Paul Peterman \$1000 for the pouring of a curb structure to direct storm flow. Approved 5-0-0.

7-B. RESOLUTION 2024-38 NILSSEN'S RE-ZONE

This is the rezone for the driveway portion of the Nilssen's Food project. The parcels on which the exit for Caribou are located will be changed to C1A. Planning and Zoning recommended the Council approve the rezone. Prigge asked if the Police were concerned about the stop sign and he was informed it would be moved further down to be more visible. **MOTION** Amundson, second Prigge. To approve Resolution 2024-38 Resolution Approving Rezone of Tax Parcels 72.160.0020 and 72.160.0030. Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

7-C. DEPUTY CITY ADMINISTRATOR POSTING

Grudem requested the Deputy City Administrator position be posted. Some of the primary focuses of this position would be planning and zoning and permit issuance. This additional position would also allow for the separation of duties encouraged by the auditor. **MOTION** Durhman second Bucher to approve the posting of the Deputy City Administrator position. Approved 5-0-0.

7-D. ALLOCATION OF AMERICAN RESCUE PLAN ACT (ARPA) DOLLARS

All ARPA monies must have these obligated and under contract for the end of the year. Grudem asked the Council for permission to move forward with contracts for the following:

City Hall/Police Flooring	\$38,000.00
Camera's for Library & Park	\$18,000.00
Library Sidewalks	\$22,100.00
Laptop Refresh	\$ 8,500.00
New Furniture (Admin.)	\$ 7,900.00
New Furniture (Police)	\$ 2,000.00
Painting in the PD & Council Chambers	\$ 4,200.00
Council Chambers Roof	\$16,500.00
Library Boiler RFQ	\$10,000.00
Council Chambers windows	\$12,500.00

Council made a commitment to use these monies for costs which would directly impact the levy amounts. Olson suggested getting a quote for LED lighting for Police Department. Staff will also check into replacing blinds in the building. **MOTION** Bucher, second Amundson to approve moving forward with contracts for the suggested projects to be funded with ARPA dollars. Approved 5-0-0.

7-E. SALE OF POLICE SQUAD

Callahan requested the 2013 Taurus Interceptor be sold on MNbid. Prigge asked if a minimum could be put on the bid. Callahan replied MNbid says a minimum can discourage bidding. Hammel stated he was opposed to selling the vehicle because it could be used within the City for other purposes.

MOTION Prigge, second Amundson to sell the 2013 Ford Taurus Interceptor on MNBid.

Approved 4-1-0 Hammel voting nay.

REPORTS

CITY ADMINISTRATOR BRIAN GRUEM

Reminded those present of the November 30th Fundraiser for the swimming pool at the VFW. The trestle in Covered Bridge Park has been closed by the Goodhue County Bridge Inspector. The City has been pursuing grants as it is estimated replacement will cost approximately \$2,000,000. But those grants are out a few years if the City were even to receive them. There will be future discussion on the pros and cons and costs of repair.

CHIEF CALLAHAN

Stated he will post the Interceptor on MNbid after the holidays.

MAYOR TODD HAMMEL

Gave an update on the Pool Committee.

The meeting was adjourned at 6:40 PM.

City Administrator Brian Grudem