

**ZUMBROTA PARK BOARD
MONDAY, NOVEMBER 6, 2017, 6:00 p.m.
ZUMBROTA CITY HALL**

- 1. CALL TO ORDER**
- 2. APPROVE MINUTES**
- 3 APPROVE ACCOUNTS PAYABLE**
- 4. POOL REPORT**
- 5. UNFINISHED BUSINESS**
 - A. Trelstad Park Discussion**
 - B. Zumbro River Bank Project**
 - C. Pool Manger Update**
 - D.**
- 6. NEW BUSINESS**
 - A. Playground Equipment Highlands**
 - B. Fee Schedule**
 - C. Advertise for Park Board Member (Andring)**
 - D. Picnic Tables**
 - E.**
- 7. ADJOURN**

**ZUMBROTA PARK BOARD
MONDAY, NOVEMBER 6, 2017, 6:00 p.m.
ZUMBROTA CITY HALL**

PRESENT: Members Jared Andring, Kevin Hein, Alicia Mullholland, Tom Steger, Aaron Wichmann, Administrator Neil Jensen, Staff Cindy Thompson.

APPROVE MINUTES

MOTION by Andring, second by Steger to approve the minutes of September 11, 2017. Motion carried.

APPROVE ACCOUNTS PAYABLE

MOTION by Hein, second by Andring to approve the accounts payable of \$8,929.26. Motion carried.

TRELSTAD PARK DISCUSSION

Mullholland discussed the possibility of buying 2 acres instead of the bigger area previously discussed to buy. Administrator Jensen had contacted the owner of the land inquiring on a price. The Park Board agreed the price was too high. Mullholland suggested buying a smaller piece could be more affordable. The smaller piece is not tillable land. Hein suggested if the City preps the land for a Park the owner may be willing to negotiate the price. Administrator Jensen will talk to Schumacher to see what it would cost to prep the land and he also will call the landowner.

ZUMBRO RIVER BANK PROJECT

The grant for phase 2 of the River Bank Project has been awarded by the Minnesota DNR. The contribution agreement for the Covered Bridge Park River Bank Restoration Project Phase 2 will be signed by Park Board Chairperson Wichmann. **MOTION** by Andring, second by Hein to approve the contribution agreement for River Bank project; phase 2, of the DNR Legacy Grant. Motion Carried.

POOL MANAGER POSITION

The City has not received any applications for the Pool Manager job. The Board suggested placing applications at the school for teachers to consider since they have summers off.

PLAYGROUND EQUIPMENT HIGHLANDS

The Board considered two slightly different playground structures for the new Highlands Playground. They decided to buy the same structure that is at the Woodlands Park. **MOTION** by Andring, second by Steger to purchase structure 911-257 in the Earl F Anderson Catalog for the Woodlands Playground. Motion Carried. The structure will cost approx. \$10,656.00 plus shipping. The City crew will put it together. A swing set, picnic table and trash container will also be ordered at a later date for the playground.

FEE SCHEDULE

The 2017 Park and Pool fee schedule was available for the Board to discuss and decide if they should make any changes for 2018. **MOTION** by Hein, second by Andring to keep the 2018 fee schedule the same as the 2017 schedule. Motion Carried.

ADVERTISE FOR PARK BOARD MEMBER

Jered Andring's second term is up December 31, 2017. **MOTION** by Steger, second by Hein to advertise for a volunteer Park Board member. Motion Carried.

The Board thanked Andring for his years of service.

PICNIC TABLES

Administrator Jensen informed the Board the new welcome center/trail head will need picnic tables. The cost of four picnic tables is approximately \$2147.00 The Trailhead Grant matches half of the cost. The grant will expire the end of this year. The Park Board is not fiscally responsible for the Trail Head. Jensen suggested it would be a nice gesture if the Board could participate in the picnic table purchase. Andring agreed that the trail head is perceived as part of the Covered Bridge Park and supports Park Board funds to be used for the tables. **MOTION** by Andring, second by Mullholland to pay for half of the cost of picnic tables for the welcome center/trail head. Motion Carried.

ADJOURNMENT

The next meeting will be January 8, 2018.

Meeting adjourned.