

**Agenda**  
**Zumbrota City Council**

**Regular Meeting**

**Thursday November 18<sup>th</sup>, 2021 6:00 p.m.**

**City Hall**

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Minutes-11/4/2021 Regular Meeting
4. Accounts Payable 11/18/2021 (Durhman)
5. Public comments *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
6. Public Hearings/Meetings
  - a.
7. Unfinished Business
  - a. 2022 Sewer Rate Study - Ehlers
8. New Business
  - a. Budget Discussion
  - b. Wobig Utility Extension Final Pay Request
  - c. Library Board of Directors Ordinance Change
9. Reports
  - a. City Assistant Finance Director / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
  - b. Mayor Hammel
  - c. Council members, Durhman, Hostager, Horvath, Prigge
10. Adjournment

**CITY OF ZUMBROTA  
COUNCIL MEETING  
MINUTES**

**NOVEMBER 18, 2021**

**6:00 P.M.**

**CITY HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Sara Durhman, Tina Hostager, Chris Horvath, and Bob Prigge. Others present: City Administrator Brian Grudem, Officer Scott Curtis, Library Director James Hill, Public Works Director Mike Community Development Director Dylan Armstead, Olson, Jessica Cook (Ehlers), City Engineer Bill Angerman, City Attorney Matt Rockne, and News Record Reporter Holly Galbus.

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Hostager, second Durhman, to adopt the agenda. Approved 5-0-0.

**MINUTES – NOVEMBER 4, 2021, MEETING MINUTES**

**MOTION** Hostager, second Prigge to approve the November 4, 2021, meeting minutes. Approved 5-0-0.

**ACCOUNTS PAYABLE – NOVEMBER 18, 2021**

**MOTION** Durhman, second Horvath, to approve the accounts payable in the amount of \$108,857.32. Approved 5-0-0.

**PUBLIC COMMENT**

**PUBLIC HEARINGS/MEETINGS**

**UNFINISHED BUSINESS**

**7-A. 2021 Sewer Rate Study – Ehlers**

Jessica Cook of Ehlers was present to discuss the Sewer Rate study with the Council. Cook stated Zumbrota is unique because of the major impact of DairiConcepts on the sewer rates. In 2022 DairiConcepts is planning to treat their own high strength waste. Currently the City would lose \$126,000 in high strength waste costs. The new permit says that DairiConcepts will be paying for at least 350,000 gallons per day. They will pay for additional discharge above the minimum. Proposed rate structure for sewer would be \$16.10 base charge, \$4.40 per 1,000 gallons, BOD per pound \$0.77 and TSS per pound \$0.69. She advised looking at this year.

**MOTION** Durhman, second Hostager to approve the Sewer Rate Study. Approved 5-0-0.

**NEW BUSINESS**

**8-A. Budget Discussion**

Grudem brought the water sewer rates for 2022 before the Council with the reinstatement of the storm water fee and street lighting fee. Miranda Raasch had put together a comparison with area cities showing how Zumbrota's rates stack up. With the implementation this would increase the 4,000-gallon bill about \$8.00 per month. Council requested staff look at a \$3.00 street lighting fee. Staff will look at the numbers. Durhman said she was not opposed to doing the entire amount. Council was concerned it would be too large of an impact to city residents.

**8-B. Wobig Utility Extension Final Pay Request**

Angerman addressed the Council. The Council needs to accept the project to start the warranty process. Angerman asked the Council to accept the project and pay out the final amount which is retainage. **MOTION** Hostager, second Horvath to approve the Wobig Utility Final Pay Request. Approved 5-0-0.

**8-C. Library Board of Directors Ordinance Change**

The library currently has a nine-member board. Most libraries do not have that large a board. There was a resignation, and the time is right to make changes. This is the first reading and the at the next meeting a public hearing notice will be posted.

**REPORTS**

**CITY ADMINISTRATOR BRIAN GRUDEM**

Said the Senate Bonding Committees was in the chamber earlier in the day to hear requests to fund the sanitary district. There will be another public meeting in January for Jefferson Avenue. One of the culverts in the project is considered a bridge. The culvert failed so the project will be modified for a replacement. Grudem thanked the Public Works Department for removing the large tree next to the Police Department. New lights have been installed at the Police Department and the rear of City Hall. He also reminded about the public hearing on the budget on December 2<sup>nd</sup>.

**PUBLIC WORKS DIRECTOR MIKE OLSON**

Told the Council the Wastewater Staff had been looking at cost of replacing the PLC at the plant. There are no parts available. If it goes out the plant goes down and there are supply issues. This fits into the ARPA funding. The cost is at least \$38,000.

**MAYOR TODD HAMMEL**

Said he had met with the Library Board. The Board wanted to impress upon the mayor that Hill does a wonderful job.

The meeting adjourned 6:42 p.m.

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Brian Grudem,  
City Administrator