

**CITY OF ZUMBROTA
COUNCIL WORK SESSION MEETING MINUTES
December 11, 2024
5:30 P.M.
TOWN HALL**

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
DECEMBER 5, 2024
6:00 P.M.
TOWN HALL**

This is a summary only. A complete text is available for inspection at city hall.

MOTION Amundson, second Prigge to adopt the agenda. Approved 4-0-0.

MINUTES: 11/21/24 REGULAR COUNCIL MEETING MINUTES

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

ACCOUNTS PAYABLE: 12/05/2024

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

NW WATER LOOPING PAY REQUEST #2

Approved in Consent Agenda. Prigge, second Bucher. Approved 4-0-0.

EAST 9TH STREET IMPROVEMENTS – CHAMPA EXTRA WORK PAY REQUEST #3

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

EAST 9TH STREET IMPROVEMENT PAY REQUEST #4

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

MILL AND 6TH STREET PAY REQUEST #9

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

RRFB'S AMENDED WHKS AGREEMENT

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

2025 SCANLON, MURCH AND ASSOCIATES, LLC AUDIT ENGAGEMENT LETTER

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

2025 CIGARETTE & TOBACCO LICENSE RENEWALS

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

2025 EDIBLE CANNABINOID LICENSES RENEWAL

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

LMCIT COVERAGE – WAIVER FORM

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

WASTEWATER TREATMENT PLANT FYLGT PUMP

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

MOTION Durhman, second Prigge to approve Resolution 2024-39 Adopting the 2024 Hazardous Mitigation Plan. Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Amundson, aye.

MOTION Durhman second Amundson to set a public hearing for the cannabis ordinance.

Approved 4-0-0.

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The meeting was adjourned at 6:38 PM.

City Administrator Brian Grudem

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 5:30 PM. PRESENT: Council members Bob Prigge, Joan Bucher, and Kevin Amundson. Others

present: Police Chief Pat Callahan, Public Works Director Mike Olson, and City Administrator Brian Grudem.

BUDGET DISCUSSION

Grudem summarized the preliminary budget that was presented at the public hearing during the 12/5/24 City Council Meeting.

ARPA DISCUSSION

The Council discussed spending for the ARPA money. The following possibilities were discussed:

- LED Light fixture upgrade for City Hall and the Police Department
- Blind replacement in council chambers and three windows in the Police Department
- Verkada Cameras at the library and the Park, also Wi-Fi capabilities for both cameras. This is \$4,200 dollars in addition to the \$18,000 previously approved.
- Miscellaneous Technology Spending

City Attorney Proposals

Grudem, Hammel & Prigge discussed city attorney interviews that the personnel committee conducted on Tuesday December 3rd. We interviewed two proposals for City Attorney. Flaherty and Hood & Kennedy & Graven. A request to proceed with entering into a contract with one of the firms will be on the 12/19/24 council meeting agenda.

Cannabis Ordinance

Grudem explained the urgency to get an ordinance in place that regulates cannabis businesses within the city limits of Zumbrota. City Attorney Matt Rockne and City Administrator Grudem will meet next week to finish the draft for presentation at the 12/19/24 city council meeting during the public hearing.

The session was closed at 7:03 pm.