

**CITY OF ZUMBROTA  
COUNCIL MEETING MINUTES  
DECEMBER 1, 2022  
6:00 P.M.  
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Sara Durhman, Tina Hostager, and Dirk Cedergren. Absent: Bob Prigge. Others present: City Administrator Brian Grudem, Police Chief Pat Callahan, Asst Finance Director Kim Simonson, Library Director James Hill, City Attorney Matt Rockne, Brian Haugen, Kevin Amundson, Officer Justin Wallerich, Officer Tyler Evenson, Rich Bauer and NewsRecord Reporter Holly Galbus (remote).

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Cedergren, second Hostager to adopt the agenda as amended. Approved 4-0-0.

**MINUTES – NOVEMBER 14, 2022, MEETING MINUTES**

**MOTION** Durhman, second Cedergren to approve the November 17, 2022, meeting minutes. Approved 4-0-0.

**ACCOUNTS PAYABLE – DECEMBER 1, 2022**

**MOTION** Cedergren, second Durhman to approve the accounts payable in the amount of \$56,582.83. Approved 4-0-0.

**PUBLIC COMMENT**

Richard Bauer thanked the Council for the low increase in taxes proposed by the City for 2023.

Mayor Hammel talked to the Council about an anonymous letter sent to all the Council regarding nuisance ordinance violations and the enforcement of those violations. There will be more discussion to follow.

**PUBLIC HEARING**

**6-A. ORDINANCE 2022-04 REGULATING THE POSSESSION, SALE AND CONSUMPTION OF TOBACCO AND EDIBLE CANNABINOIDS AND TOBACCO RELATED DEVICES**

The public hearing opened at 6:05pm. Durhman asked the ordinance to reflect the age requirement of 21. The public hearing closed at 6:08 pm.

**6-B. 2023 FINAL BUDGET AND LEVY**

The public hearing 6:09 pm. Simonson went through some statistics and reasons for the increase in the levy. Changes in taxable market capacity, housing starts, etc. The public hearing closed at 6:32 pm.

**OLD BUSINESS**

**NEW BUSINESS**

**8-A. ORDINANCE 2022-04 REGULATING THE POSSESSION, SALE AND CONSUMPTION OF TOBACCO AND EDIBLE CANNABINOIDS AND TOBACCO RELATED DEVICES**

**MOTION** Durhman, Cedergren to approve Ordinance 2022-04 Regulating the Possession, Sale, and Consumption of Tobacco and Edible Cannabinoids and Tobacco Related Devices as amended. Approved 4-0-0.

**8-B. 2023-2025 LELS – POLICE UNION CONTRACT**

**MOTION** Hostager, second Durham to approve the 2023-2025 LELS Police Union Contract. Approved 4-0-0.

**8-C. WELL #3 REPAIRS**

At a previous meeting, Olson had requested initial repair assessment with the understanding there would be additional repair required. The quote for the additional repair will be \$36,960.00 with the repairs being done by Bergerson-Caswell. **MOTION** Cedergren, second Durhman to accept the quote from Bergerson – Caswell for \$36,960.00 for the repairs to well #3. Approved 4-0-0.

**8-D. NEW GRAPPLE BUCKET**

Two quotes were received for a 78” grapple bucket for the City skid loader:

Ziegler	\$4,985.00
J & S Repair	\$4,900.00

**MOTION** Durhman, second Cedergren to approve the quote of \$4,900 for the grapple bucket of \$4,900.00. Approved 4-0-0.

**8-E. 2023 RENTAL EQUIPMENT QUOTES**

Olson presented the following 2023 Equipment rates to the Council:

Motor patrol

Schumacher Excavating--\$155.00 per hour summer, \$175.00 per hour winter

Four Wheel Drive Articulating Loader (with operator) two-yard minimum bucket

Schumacher Excavating-----\$160.00 per hour 950H  
\$200.00 per hour 972H

Tandem Axle Dump Truck

Schumacher Excavating-----\$130.00 per hour

Pickup Sander (with operator)

Schumacher Excavating -----\$120.00 per hour

Plow Trucks

Schumacher Excavating -----\$120.00 per hour

Snow Pusher

Schumacher Excavating -----\$200.00 per hour 950H 14-foot Pusher  
\$230.00 per hour 972H 16-foot Pusher

Skid Loader

Schumacher Excavating -----\$150.00 per hour

**MOTION** Durhman, second Cedergren to the equipment rental rates for 2023. Approved 4-0-0.

**8-F. TABLETS FOR PUBLIC WORKS**

Grudem brought a request to the Council to approve the purchase of five tablets for Public Works to implement the new work order and gis systems. The cost is \$2300 for the five tablets with a \$200 per month cost for internet access. The expenses would come out of the water and sewer funds. **Motion** Cedergren, second Durhman to approve the purchase of five tablets for Public Works for \$2300. Approved 5-0-0.

**8-G. FRANSDEN BANK TITLE CLARIFICATION**

**Motion** Durhman, second Hostager to approve the execution of deed and easement with Frandsen Bank. Approved 4-0-0.

**8-H. LMCIT COVERAGE – WAIVER FORM**

**Motion** Durhman, second Hostager to not waive the liability limits with LMCIT. Approved 4-0-0.

### **8-I. RESCHEDULED WORK SESSION**

**Motion** Durhman, second Hostager to reschedule the capital planning workshop for December 14, 2022, from 4:00 pm to 5:30 pm. Approved 4-0-0.

### **REPORTS**

#### **City Administrator Brian Grudem**

Asked if the application deadline for the new Streets position could be extended to widen the applicant pool. The Council agreed. He also spoke about the lobbyist approved at the last meeting, fee schedule and upcoming SEMMCHRA assessment.

#### **Police Chief Pat Callahan**

Stated work with Lexipol has begun. One squad has been outfitted with the new cameras.

#### **Assistant Finance Director Kim Simonson**

Said staff is starting to train on the new financial system.

#### **Council Member Sara Durhman**

Reported on the initial meeting of the sidewalk committee

#### **Zumbrota Ambulance Representative Beth Stumm**

Reported on the most recent ambulance meeting.

The meeting adjourned 6:58 p.m.

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Brian Grudem, City Administrator