

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
DECEMBER 5, 2024
6:00 P.M.
TOWN HALL**

This is a summary only. A complete text is available for inspection at city hall.

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Council Members: Bob Prigge, Kevin Amundson, and Sara Durhman. Others present: Public Works Director Mike Olson, Finance Director Kim Simonson, Library Director James Hill, Police Chief Pat Callahan, Officer Tony Pasquale, Amy Pasquale, Chloe Pasquale, Tom Pasquale (remote), Scott McConkey, City Attorney Matt Rockne, Community Development Director Kurt Meister, City Administrator Brian Grudem, Council Member Elect Fred Raasch Office Tyler Evenson, and Holly Galbus – NewsRecord (remote).

AMENDMENTS/ADOPTION OF AGENDA

MOTION Amundson, second Prigge to adopt the agenda. Approved 4-0-0.

PUBLIC COMMENT

CONSENT AGENDA

4-A. MINUTES: 11/21/24 REGULAR COUNCIL MEETING MINUTES

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-B. ACCOUNTS PAYABLE: 12/05/2024

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-C. NW WATER LOOPING PAY REQUEST #2

Approved in Consent Agenda. Prigge, second Bucher. Approved 4-0-0.

4-D. EAST 9TH STREET IMPROVEMENTS – CHAMPA EXTRA WORK PAY REQUEST #3

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-E. EAST 9TH STREET IMPROVEMENT PAY REQUEST #4

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-F. MILL AND 6TH STREET PAY REQUEST #9

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-G. RRFB'S AMENDED WHKS AGREEMENT

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-H. 2025 SCANLON, MURCH AND ASSOCIATES, LLC AUDIT ENGAGEMENT LETTER

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-I. 2025 CIGARETTE & TOBACCO LICENSE RENEWALS

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-J. 2025 EDIBLE CANNABINOID LICENSES RENEWAL

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-K. LMCIT COVERAGE – WAIVER FORM

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

4-L. WASTEWATER TREATMENT PLANT FYLGT PUMP

Approved in Consent Agenda. **MOTION** Prigge, second Bucher. Approved 4-0-0.

PUBLIC HEARINGS/MEETINGS

5-A. 2025 FINAL BUDGET AND LEVY

The public hearing opened at 6:05 pm. Simonson presented the budget as well as some historical information on levies, population growth and market value increase. There was no public comment, and the hearing closed at 6:15 pm.

UNFINISHED BUSINESS

NEW BUSINESS

7-A. MN OFFICE OF TRAFFIC SAFETY RECOGNIZES SERGEANT PASQUALE’S IMPAIRED DRIVING ENFORCEMENT EFFORTS

Scott McConkey presented Sergeant Tony Pasquale with an award for his diligence in impaired driving enforcement. Mayor Hammel, Chief Callahan, and the Council also thanked Sergeant Pasquale for his outstanding work.

7-B. RESOLUTION 2024-39 ADOPTING THE 2024 HAZARDOUS MITIGATION PLAN

This was worked on with City Staff as well as Goodhue County. A plan in place with allow an organized response in crisis situations. **MOTION** Durhman, second Prigge to approve Resolution 2024-39 Adopting the 2024 Hazardous Mitigation Plan. Approved by roll call: Hammel, aye; Durhman, aye; Prigge, aye; Amundson, aye.

7-C. DISCUSS DRAFT ORDINANCE 2024-07 CANNABIS ORDINANCE AND SET A PUBLIC HEARING

This ordinance will need to be adopted by year end and is drafted from a model ordinance from the State of Minnesota. **MOTION** Durhman second Amundson to set a public hearing for the cannabis ordinance. Approved 4-0-0.

REPORTS

CITY ADMINISTRATOR BRIAN GRUEM

Thanked the VFW for their contribution and hosting of the pool fundraiser. Over \$14,000 was raised. A full report of the trestle is being reviewed. Repairs will be explored. The County will be assisting in seeking grant opportunities.

CHIEF PATRICK CALLAHAN

Said the speed trailer has been delivered and the officers are learning how to use the data supplied.

COMMUNITY DEVELOPMENT DIRECTOR KURT MEISTER

Informed the Council the EDA has granted a combination of forgivable loan and traditional loan to Rashid Fehmi (59 W 5th St) to assist in the installation of a kitchen hood to open a restaurant in the building.

PUBLIC WORKS DIRECTOR MIKE OLSON

Said a new sludge pump in the digester room of the sewer plant is needing replacement. Council will see numbers at an upcoming meeting.

COUNCIL MEMBER KEVIN AMUNDSON

Reported on the EMS roundtable he attended.

The meeting was adjourned at 6:38 PM.

City Administrator Brian Grudem