

**City of Zumbrota**  
**Planning and Zoning Commission**  
**Regular Meeting Minutes**  
**Tuesday, December 10, 2024, 5:30 pm**  
**City Hall**

Chair Matt Rockne call the Planning and Zoning Commission meeting to order at 5:30 pm.

**Present:** Chair Matt Rockne, Commissioners, Joan Bucher, Tom Steger, Connie Boyd, Kim Jensen arrived late, and Bev Holzheu. Also present: Community Development Director Kurt Meister, City Administrator Brian Grudem, Glen Proudfoot, Jenny Walter, Leah Wichmann-Hinz, Roger Hinz,.

Absent: Bev Weness

1. **Agenda: MOTION** Bucher, second Boyd to adopt the agenda. Approved 5-0-0.
2. **Minutes:** Glenn Proudfoot is spelled with 2 n's. **MOTION** Bucher, second Steger to approve November 12, 2024, meeting minutes as corrected. Approved 5-0-0.
3. **Public Hearing**
  - a. **5:35 pm – Terry Driscoll Minor Subdivision and Parcel Re zone (450 Lancaster/455 Sequoia Ln)**

The public hearing was opened at 5:35 pm. A survey was submitted to city hall on November 21, 2024. The survey is of a minor subdivision to two parcels to be attached to Jennifer Walter and Leah Wichmann RT. No curb cut needed. Discussion of minor subdivision and re zone parcels from I2 to R1. Driscoll's property is different subdivision than the homes, deed restriction was needed.  
New parcels were rezoned to R1. Approved 5-0-0
4. **New Business**
  - a. **Planning and Zoning Commission for 2025** – Meister announced current members of the PZ and plans for next years PZ were discussed. Matt Rockne will no longer be on the commission due to a new city attorney taking his place. The rest of the commission will be present for 2025 – elections of President, VP, and Secretary will take place at January 2025 meeting
  - b. **Cannabis & Zoning Update** – Brian Grudem informed PZ of possible locations of cannabis manufacturing and sales. The city will follow the MN state statute and look to Industrial zones and Commercial 2 zones

Rockne adjourned meeting at 6:12 pm.