

**Agenda**  
**Zumbrota City Council**

**Regular Meeting**

**Thursday December 2<sup>nd</sup>, 2021 6:00 p.m.**

**City Hall**

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Minutes-11/18/2021 Regular Meeting
4. Accounts Payable 12/2/2021 (Durhman)
5. Public comments *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*
6. Public Hearings/Meetings
  - a. 2022 Final Budget and Levy
7. Unfinished Business
  - a. Amendment to the Library Board Organization Ordinance
8. New Business
  - a. 2022 Cigarette & Tobacco License Renewals
  - b. Internal Posting for a Police Sergeant Position
  - c. American Rescue Plan Act Resolution to accept additional disbursement
  - e. LMCIT Coverage – Waiver Form
9. Reports
  - a. City Assistant Finance Director / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
  - b. Mayor Hammel
  - c. Council members, Durhman, Hostager, Horvath, Prigge
10. Adjournment

**CITY OF ZUMBROTA  
COUNCIL MEETING  
MINUTES**

**DECEMBER 2, 2021**

**6:00 P.M.**

**CITY HALL**

Pursuant to due call and notice thereof, Acting Mayor Sara Durhman called the Zumbrota City Council to order at 6:00 PM. PRESENT: Sara Durhman, Tina Hostager, Chris Horvath, and Bob Prigge. Absent: Todd Hammel. Others present: City Administrator Brian Grudem, Officer Scott Curtis, Library Director James Hill, Public Works Director Mike Olson, Community Development Director Dylan Armstead, Assistant Finance Director Kim Simonson, Officer Tyler Evenson, Police Chief Pat Callahan, Patricia Mohs, unidentified City resident, Brian Haugen, City Attorney Matt Rockne, and News Record Reporter Holly Galbus.

**AMENDMENTS/ADOPTION OF AGENDA**

**MOTION** Hostager, second Hostager, second Horvath to adopt the agenda. Approved 4-0-0.

**MINUTES – NOVEMBER 18, 2021, MEETING MINUTES**

**MOTION** Horvath second Prigge to approve the November 18, 2021, meeting minutes. Approved 4-0-0.

**ACCOUNTS PAYABLE – DECEMBER 2, 2021**

**MOTION** Durhman, second Prigge, to approve the accounts payable in the amount of \$183,492.38. Approved 4-0-0.

**PUBLIC COMMENT**

**PUBLIC HEARINGS/MEETINGS**

**6-A. 2022 Final Budget and Levy**

Simonson reviewed the proposed budget with the Council and those present. She outlined financial history of the City as well as anticipated upcoming financial needs. The public hearing opened at 6:18 pm. Tricia Mohs of the Highlands commented on the amount of her taxes and the continual upward trending in the County, School District and City. There was discussion about the increases and why they were happening. The increase for 2022 is primarily due to the bonding for the Jefferson Avenue reconstruction. The hearing close at 6:30 pm.

**UNFINISHED BUSINESS**

**7-A. Amendment to the Library Board Organization Ordinance**

**MOTION** Prigge, second Tina to approve Ordinance 21.01 and ordinance reducing the number of directors of the library board from nine to seven. Approved 4-0-0.

**NEW BUSINESS**

**8-A. Cigarette and Tobacco License Renewals**

**MOTION** Horvath, second Prigge to approve the following cigarette and tobacco license renewals:

Casey's General Store #2809, 1390 Main St  
Casey's General Store #2810, 188 Main St  
Kwik Trip, Inc. #463, 100 Jefferson Dr  
The Guilty Goose Inc., 223 Main St S  
Zumbrota Speedway, 201 East 18th St  
Family Dollar/Dollar Tree, 2101 180th Ave

Approved 3-0-1 (Durhman abstaining).

**8-B. Internal Posting for a Police Sergeant Position**

**MOTION** Hostager, second Horvath to approve the internal posting for a police sergeant position. Approved 4-0-0.

**8-C. American Rescue Plan Act Resolution to Accept Addition Disbursement**

**MOTION** Hostager, second Prigge to approve Resolution 2021-19 A Resolution to Accept the Additional Coronavirus Local Fiscal Recover Funds Distributed in November 2021 Established Under the American Rescue Plan Act. Approved 4-0-0.

**8-D. LMCIT Coverage – Waiver Form**

**MOTION** Horvath, second Hostager to not waive the LMCIT liability coverage limits. Approved 4-0-0.

**REPORTS**

**CITY ADMINISTRATOR BRIAN GRUDEM**

Said Staff is working on the list of ARPA needs within the city and will present it to the ARPA Committee at their January meeting. He is working on additional lighting for the crosswalks

**PUBLIC WORKS DIRECTOR MIKE OLSON**

Stated the County has been asked for a letter of support for the Sanitary District.

**POLICE CHIEF PAT CALLAHAN**

Reported he has been working with Axon to continue with the current program for the police department tasers.

The meeting adjourned 6:47 p.m.

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Brian Grudem,  
City Administrator