

ZUMBROTA PARK BOARD  
MONDAY DECEMBER 6<sup>TH</sup>, 2021  
6 P.M.  
ZUMBROTA CITY HALL

1. CALL TO ORDER
2. APPROVE AGENDA
3. APPROVE MINUTES FROM NOVEMBER 1<sup>ST</sup>, 2021
4. APPROVE ACCOUNTS PAYABLE
5. UNFINISHED BUSINESS
  - A. POOL DISCUSSION
  - B. PRIORITY LIST PROJECT UPDATE
  - C. LAND APPRAISAL REQUEST
  - D.
6. NEW BUSINESS
  - A. 2022 FEE SCHEDULE
  - B. REQUEST APPROVAL OF CEDA GRANT WRITING FUNDS  
(OUTDOOR RECREATION GRANT)
  - C.
7. ADJOURN

**ZUMBROTA PARK BOARD**  
**MONDAY DECEMBER 6<sup>TH</sup>, 2021, 6 P.M.**  
**ZUMBROTA CITY HALL**

**PRESENT:** Members Fred Raasch, Mary Goplen, Troy Ness, Mike Schulte, and Chris Horvath. City Communications Specialist & Account Technician Miranda Raasch, Public Works Director Mike Olson, and Community Development Director Dylan Armstead.

**APPROVE AGENDA**

**MOTION** GOPLEN, second SCHULTE to approve the agenda. Carried unanimously.

**APPROVE MINUTES**

**MOTION** GOPLEN, second SCHULTE to approve the meeting minutes from Monday November 1<sup>st</sup>, 2021. Carried unanimously.

**APPROVE ACCOUNTS PAYABLE**

**MOTION** GOPLEN, second SCHULTE to approve the accounts payable in the amount of \$2,235.50. Carried unanimously.

**UNFINISHED BUSINESS**

**POOL DISCUSSION**

No new updates.

**PRIORITY LIST PROJECT UPDATE**

Olson stated that Schumacher's estimated the cost of footings/backfill for a new 30'x30' bathhouse, new driveway, water & sewer hookups for each site, and 20 new camper pads. Ness provided an update on the status of the softball field dugouts.

## **LAND APPRAISAL REQUEST**

Dylan Armstead was present to answer any questions regarding an appraisal request for the land near Kwik Trip (PID 72.100.2350.) Olson was concerned a water main may run through the middle of the property. He will investigate that before the January 2022 meeting.

## **NEW BUSINESS**

### **2022 FEE SCHEDULE**

City Staff brought forth their fee increase recommendations. MOTION GOPLEN, second NESS to approve the following fee increases for 2022:

Shelter Fee \$100

Permanent Camp Site \$1,300

Primitive Camping Fee \$20

Camper Sites \$30

Carried unanimously.

### **REQUEST APPROVAL OF CEDA GRANT WRITING FUNDS (OUTDOOR RECREATION GRANT)**

Olson recommended holding 3 public meetings regarding the expansion of the campground. MOTION GOPLEN, second NESS to hold public hearings on Tuesday January 4<sup>th</sup>, 2022, Monday February 7<sup>th</sup>, 2022, and Monday March 7<sup>th</sup>, 2022, send out letters to the closest neighbors of the campground, and publish the meeting in the paper. Carried unanimously. MOTION GOPLEN, second NESS to approve the grant writing fee up to \$3,800. Carried unanimously.

### **JANUARY 2022 MEETING**

MOTION GOPLEN, second NESS to move the January 2022 meeting to Tuesday January 4<sup>th</sup>, 2022.

### **ADJOURNMENT**

The next meeting will be held on Tuesday January 4<sup>th</sup>, 2022.

**MOTION** GOPLEN, second NESS to adjourn meeting at 7:00 PM. Carried unanimously.