

City of Zumbrota
Planning Commission Regular Meeting Minutes
Wednesday, December 13th, 2022, 5:30 pm
City Hall

Present: Chair Matt Rockne, Commissioners Bev Weness, Bev Holzheu and Mayor Todd Hammel. Also present: Community Development Director Kurt Meister, City Administrator Brian Grudem, Assistant Finance Director Kim Simonson, and Community Planner Munira Alimire.

1. Rockne called the meeting to order at 5:30 pm.
2. **Agenda:** Motion Hammel, second Weness to adopt the agenda as amended. Approved 4-0-0.
3. **Minutes:** Motion Hammel, second Weness to approve the Planning and Zoning Commission minutes from November 9, 2022, as amended. Approved 4-0-0.
4. **Public Hearings**
5. **Old Business**
6. **New Business**
 - a. **Jen Prinz and Joan Bucher Replacements – Connie Boyd and Kim Jensen–** Motion Weness, second Holzheu to recommend Connie Boyd and Kim Jensen be appointed to the planning committee to fill the vacancies left by Jen Prinz and Joan Bucher. Approved 4-0-0.
 - b. **Falk Collision Variance -** Motion Rockne, second Hammel to set a public hearing for the Falk Collision variance on January 10, 2023, at 5:35 pm.
 - c. **Amendment – Decks and Setbacks –** Meister asked for direction to possibly clarify the ordinances regarding decks and setbacks. The building inspectors have guidelines, but they have not been formally set into the code. The Commission will investigate this in upcoming months.
7. **Other**
8. **Adjourn**

The meeting adjourned at 6:04 p.m.