

Planning Commission Agenda  
Tuesday December 14<sup>th</sup>, 2021, 5:30 pm  
Zumbrota City Hall

1. Call to Order
2. Adopt/Amend Agenda
3. Approve Minutes 11.09.2021 Regular Meeting
4. Public Hearing
5. Old Business
6. New Business
  - a. Minor Subdivision – Witmer PID 72.730.0100
7. Other
  - a. Zoning Ordinance – Codification
  - b. LMC Course – Basic Public Financials
  - c. Goodhue County Meeting
8. Adjourn

**City of Zumbrota**  
**Planning Commission Regular Meeting Minutes**  
**Tuesday December 14<sup>th</sup>, 2021, 5:30 pm**  
**City Hall**

Present: Chair Matt Rockne, Commissioner Bev Weness, Commissioner Bev Holzheu, Commissioner Tom Steger, Commissioner Joan Bucher, Mayor Todd Hammel, Community Development Director Dylan Armstead, City Administrator Brian Grudem. Not present: Commissioner Jennifer Prins

**1.** Rockne called the meeting to order at 5:30 pm.

**2. Agenda:** Motion Steger, seconded by Hammel to adopt the amended agenda with adding 7. Other d. Member Terms. Approved 5-0-0

**3. Minutes:** Motion Steger, seconded by Hammel to approve the Planning and Zoning Commission minutes from October 12<sup>th</sup>, 2021. Approved 5-0-0

**4. Public Hearing**

**5. Old Business**

**6. New Business**

a. Minor Subdivision – Witmer PID 72.730.0100 – Property owner of this recently annexed land has submitted a Minor Subdivision application for this parcel. The required application and supplemental materials have been submitted. A public hearing has been scheduled for 1.11.22 at 5:35 pm. Motion Rockne, seconded by Hammel to approve of scheduling a public hearing.

**7. Other**

a. Zoning Ordinance – Codification – Armstead updated the commission that the League of Minnesota Cities does not service updating Zoning Ordinances in the capacity that the city wishes. Armstead mentioned that he would look into private third party.

b. LMC Course – Basic Public Financials – Armstead notified the commission that a Public Finance Course, offered on behalf of the LMC, is now in their inbox and that they can take the course before it expires.

c. Goodhue County Meeting – City Staff and County Staff will have an upcoming meeting regarding housing topics in Goodhue County. Armstead, who will attend this meeting, will update the commission at next month's meeting.

d. Member Terms – the topic of member terms was brought up and it was relayed that members can serve as long as they'd like. Armstead would look into any state guidelines.

**8. Adjourn**

The meeting adjourned at 6:06 pm