

**Zumbrota Economic Development Authority Agenda**  
**7:00 A.M. Wednesday, December 18, 2019**  
**Zumbrota City Hall, 175 West Avenue**

- 1. Call Meeting to Order**
- 2. Amend/Adopt Agenda**
- 3. Approve Regular Meeting Minutes of Wednesday, November 20, 2019**
- 4. Monthly Financial Report & Accounts Payable**
- 5. Public Hearings**
  - A.**
- 6. Visitors to the Board**
  - A.**
- 7. Old Business**
  - A.**
- 8. New Business**
  - A. SMIF Funding Request**
  - B.**
- 9. Unfinished Business**
  - A. Opportunities and Challenges - Childcare**
- 10. Reports**
  - A. KRPR radio ads**
  - B. Midwest Livestock**
  - C. Commercial Water Filters progress**
  - D. Alco progress**
  - E. Joint Districts Collaboration Meeting**
- 11. Adjourn**

**Please contact City Hall at 732-7318 if you are unable to attend.**

**Zumbrota Economic Development Authority Minutes**  
**7:00 A.M. Wednesday, December 18, 2019**  
**Zumbrota City Hall, 175 West Avenue**

**PRESENT:** President Richard Meyerhofer, Bill Eberhart, Lindsey Raasch, Brian Haugen, Council member Sara Durhman. Also present: City Administrator Neil Jensen, City Accountant Kim Simonson, and Community Development Director Ryan Soukup

**NOT PRESENT:** Tina Hostager, Dave Starr

1. **Call Meeting to Order** – at 7:00 AM by President Meyerhofer
2. **Amend/Adopt Agenda –Motion** Eberhart, second Haugen to adopt the agenda submitted. Carried unanimously.
3. **Approve Regular Meeting Minutes of Wednesday, November 20, 2019 – Motion** Haugen, second Meyerhofer to approve meeting minutes. Carried unanimously.
4. **Monthly Financial Report & Accounts Payable – Motion** Eberhart, second Durhman to approve Monthly Financial Report and Accounts Payable. Carried unanimously.
5. **Public Hearings**  
A.
6. **Visitors to the Board**  
A.
7. **Old Business**  
A.
8. **New Business**  
A. **SMIF Funding Request**– SMIF is requesting the yearly contribution amount be raised from \$1000 to \$1250 per year. The rate has not increased for the last 14 years at least. **MOTION**

Meyerhofer, second Raasch to approve the SMIF funding request for \$1250. Carried unanimously.

**9. Unfinished Business**

**A. Opportunities and Challenges** – Soukup has been doing research on child care needs. He presented those findings to the Board. Currently Zumbrota is short 170 spots for childcare. Discussion centered on resources and ideas to address this.

**10. Reports**

**A. KRPR radio ads**– Soukup reviewed the ads being placed on KRPR.

**B. Midwest Livestock** – Exterior work is fairly complete and interior work is going to be happening this winter on the Midwest Livestock building.

**C. Commercial Water Filters progress**– Exterior work is still incomplete on the Commercial Water Filters building. The EDA discussed the current warehousing in the Alco building and the expiration of the conditional use permit.

**D. Alco progress** – Soukup reported that Steve Cheney had a new realtor on board that is looking for lessors and buyers. The realtor had met with Soukup and asked or the plans of the building.

**E. Joint Districts Collaboration Meeting** – Soukup and Jensen reported the on the Joint Districts Collaboration Meeting held December 3<sup>rd</sup>. Some of the townships would like to join with the City in pursuing cost sharing for the upgrade to Jefferson.

The board discussed the trail/sidewalk going out to the Golf Course. Council is considering designating it as a trail in case it proves impossible to maintain during part of the winter. The merits were discussed by the board

**11. Adjourn** – There being no further business, President Meyerhofer adjourned the meeting at 7:46 AM. Meyerhofer reopened the meeting to ask for approval for the \$39,894.00 loan payment to Water Restricted. Motion Haugen, second Durhman to approve the loan payment. Approved unanimously. Meeting adjourned at 7:48 AM.