

Agenda
Zumbrota City Council
Regular Meeting,
Thursday February 6, 2025, at 6:00 p.m., City Hall

1. Call to Order/Pledge of Allegiance
2. Amendments/Adoption of Agenda
3. Accounts Payable 2/6/2025 (Raasch)
4. Public Comments: *(Individuals may address the City Council about any item of concern. Speakers must state their name and limit their remarks to five minutes. Generally, the City Council will not take official action on these items but may refer the matter to staff for a future report or direct that the matter be scheduled for a future meeting agenda.)*

5. Consent Agenda

All items listed in the consent agenda are considered routine by the council and will be approved by one motion. There will be no separate discussion on these items unless a council member requests, in which case the item will be removed from the consent agenda and be considered in its normal sequence on the agenda.

- a. Minutes-1/23/2025 Regular Meeting

6. Public Hearings/Meetings

- a.

7. Unfinished Business

- a.

8. New Business

- a. Resolution 2025-06 Recognizing Donations to the New Zumbrota Pool Fundraising Campaign

9. Reports

- a. City Assistant Finance Director / Community Development Director / Public Works Director / City Engineer / Library Director/Police Chief / City Attorney / City Administrator
- b. Mayor Hammel
- c. Council members, Durhman, Prigge, Bucher, Amundson

10. Adjournment

CITY OF ZUMBROTA

ACCOUNTS PAYABLE

FEBRUARY 6, 2025

CHECK	PAYEE	DESCRIPTION	AMOUNT	DEPARTMENT
81184	GREAT AMERICA FINANCIAL SVCS	COPIER LEASE	105.66	GENERAL
81185	PINE ISLAND TOWNSHIP	ANNEX TAXES	11.00	PZ
81187	SPECTRUM COMMUNICATIONS	INTERNET	229.98	GENERAL
81188	US BANK	COPIER LEASE	157.50	GENERAL
81189	ZUMBROTA TOWNSHIP	ANNEX TAXES	441.56	PZ
81194	ACE HARDWARE ZUMBROTA	SUPPLIES	91.20	WATER/GENERAL
81195	ASLIS	TRANSLATING	29.31	POLICE
81196	BALDWIN SUPPLY COMPANY	PUMP	5,119.64	SEWER
81197	BERG'S TOWING & REPAIR	TOWING	310.00	POLICE
81198	BUSBY HARDWARE	SUPPLIES	221.48	PK(26.48)/SEWER/STREET/WATER
81199	CARPET ONE	FLOORING	32,621.40	ARPA
81200	CIVIC SYSTEMS	SOFTWARE	7,003.00	GENERAL/WATER/SEWER
81201	DE LAGE LANDEN	COPIER LEASE	49.15	POLICE
81202	DG MINNESOTA CS 2021,LLC	ELECTRICITY	217.47	SEWER
81203	D'S AUTO CARE	OIL CHANES	216.96	POLICE
81204	GRIMSRUD PUBLISHING INC	PUBLISHING	439.64	GENERAL
81205	GROVE SECURITY	CAMERAS	20,207.30	ARPA
81206	HAWKINS WATER TREATMENT GROUP	CHEMICALS	190.00	WATER
81207	JOHN DEERE FINANCIAL	PART	303.38	STREETS
81208	MINNESOTA PUMP WORKS	PUMP	9,858.86	SEWER
81209	MN MUNICIPAL UTILITIES ASSOC	DUES	3,863.25	GENERAL
81210	NAPA AUTO PARTS STORE	PARTS	1,305.80	STREET/SEWER
81211	NILSENS	SUPPLIES	21.65	GENERAL
81212	NORD, BRAD	POND REPAIR	3,512.63	ST WATER
81213	OLMSTED COUNTY PUBLIC WORKS	HW DISPOSAL	256.39	STREETS
81214	PASQUALE, TONY	LIGHT	529.26	POLICE
81215	SAFEBUILT LLC	2 MONTHS BLDG FEES	14,788.66	PZ
81216	STAPLES	OFFICE SUPPLIES	233.56	STREETS
81217	TASC-FLEXSYSTEM	ADMIN FEES	87.45	ALL DEPTS
81219	XCEL ENERGY SOLUTIONS	ELECTRICITY	2,397.24	ALL DEPTS
81220	ZIEGLER INC	PARTS	21.90	STREET
81221	ZTA FIRE BOARD	FIRE DUES	88,634.14	GENERAL
81222	ZTA POSTMASTER	PERMIT FEE	350.00	WATER/SEWER
1068839	CITY OF ZUMBROTA	WATER/SEWER	57.95	GENERAL
1068840	MINNESOTA ENERGY	NATURAL GAS	912.12	GENERAL
1068842	ZTA POSTMASTER	UTILITY BILL POSTAGE	651.84	WATER/SEWER
1068843	CITY OF ZUMBROTA	WATER/SEWER	66.95	GENERAL
		TOTAL	<u>195,515.28</u>	

DATE:

February 6, 2025

MAYOR:

COUNCIL MEMBER:

CITY ADMINISTRATOR:



MEMORANDUM

DATE: February 6, 2025
TO: Mayor Hammel and Members of the City Council
FROM: Brian Grudem, City Administrator
RE: City Council Meeting February 6, 2025

Public Comment

Cross Walk Signage & Marking and/or Stop Signs at the Intersection of West Ave & 5th St.

I received a call from Greg Mort about concerns with pedestrian crossing 5th street at West Avenue. Several kids use that intersection including many heading from school to the dance studio. Mr. Mort would like to see stop signs and/or a marked crosswalk in this location. He will be attending the council meeting to speak to council about his concerns during the public comments.

Consent Agenda

Minutes: 1/23/2025 Regular Meeting

Please review and approve the attached 1/23/25 Regular Meeting minutes.

New Business

Resolution 2025-06 Recognizing Donations to the New Zumbrota Pool Fundraising Campaign

Per State Statute 465.03, we are required to pass a resolution accepting donations to the new pool effort. Resolution 2025-06 itemizes all donations to the pool effort in the year 2024. Staff recommends approval of Resolution 2025-06 Recognizing Donations to the New Zumbrota Pool Fundraising Campaign.

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
JANUARY 23, 2025
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Council members Bob Prigge, Joan Bucher, and Fred Raasch. Absent: Kevin Amundson. Others present: Public Works Director Mike Olson, City Administrator Brian Grudem, Police Chief Pat Callahan, Officer Shannon Clemenson, Community Development Director Kurt Meister, City Attorney Mike Flaherty (remote), Finance/HR Director Kim Simonson, Andrew Clemenson, George Clemenson, Cal Clemenson, Rod and Zola Harvey, Virginia Harvey, Natasha and Archer McLean, Dan Ohnstad, Jenny Ohnstad, Gabriel and Rebecca Walters and their children, Officer Scott Curtis.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Prigge, second Bucher to adopt the agenda. Approved 4-0-0

MINUTES – 01/02/2025 REGULAR MEETING

MOTION Bucher second Prigge to approve the January 2, 2025, regular meeting minutes with a correction to the mayor's appointees. Approved 4-0-0.

ACCOUNTS PAYABLE JANUARY 23, 2025:

MOTION Prigge, second Bucher to approve the accounts payable of \$488,497.19. Approved 5-0-0

PUBLIC COMMENT

CONSENT AGENDA:

- a. Minutes-01/08/25-North Zumbro Sanitary District
- b. Hydro-Excavation Kit
- c. Well Pump Maintenance
- d. NW Water Looping Pay Request #3

MOTION Bucher, second Prigge to approve the consent agenda. Approved 4-0-0.

PUBLIC HEARING

UNFINISHED BUSINESS

NEW BUSINESS

8-A. POLICE OFFICER RECOGNITION – SHANNON CLEMENSON

Chief Callahan recognized Officer Shannon Clemenson for the delivery of ImagoDei Walters on December 17th. ImagoDei was born in his home and Officer Clemenson assisted in the delivery. She received a certificate and a ribbon to wear on her uniform showing she has assisted in the delivery of a baby. The Walters family and Officer Clemenson's family were present to see her receive her award.

8-B. 2024 ZUMBROTA POLICE DEPARTMENT ANNUAL REPORT

Callahan presented his annual report. Categories were relatively stable, and call volume was level from last year but there is one less officer employed by the City to handle calls.

8-C. FIT-UP QUOTE FOR THE 2025 EXPLORER

Callahan presented a quote from EATI to outfit the 2025 Ford Explorer in the amount of \$6,700.78. Some equipment, which was ordered for a 2023 model which never materialized, will be used in this vehicle. A lightbar, refurbished by Officer Pasquale will also be used at a cost of \$1500.00. The lightbar request will be discussed at a future meeting.

MOTION Prigge, second Bucher to approve the EATI quote for outfitting the new squad for \$6700.78. Approved 4-0-0.

8-D. SET A DATE FOR A WORK SESSION

MOTION Bucher, second Prigge to set a work session for March 13th from 5:30pm to 7:00pm. Approved 4-0-0.

COMMENTS

City Administrator Brian Grudem said the new flooring in City Hall and chambers has been installed, the lower portion of the chamber walls have been painted. The Police Department will be done.

Community Development Director Kurt Meister

Kurt informed to Council about the purchase of land on walnut to move vet clinic and the EDA's efforts to assist in financing.

The meeting was adjourned at 6:28 pm.

City Administrator Brian Grudem



RESOLUTION 2025-06
A RESOLUTION RECOGNIZING DONATIONS TO THE
NEW ZUMBROTA POOL FUNDRAISING CAMPAIGN

WHEREAS, the City of Zumbrota has embarked on a significant effort to build a new community pool that will provide recreational opportunities, promote health and wellness, and enhance the quality of life for residents of all ages; and

WHEREAS, the Citizens of Zumbrota voted to authorize 3-Million dollars in bonding to fund a portion of the 4.626-Millon dollar new Zumbrota Pool with knowledge that there would need to be a significant fundraising effort to fund the remaining cost of the pool.

WHEREAS, the Zumbrota Pool Fundraising Campaign has been a vital part of raising the necessary funds to support the construction of the new pool; and

WHEREAS, generous individuals, organizations, and businesses have made monetary and in-kind donations to the campaign, demonstrating their commitment to the future of the community and the well-being of its residents; and

WHEREAS, these donations have played a crucial role in advancing the pool project and ensuring its success; and

WHEREAS, the City of Zumbrota wishes to express its sincere appreciation and gratitude to all those who have contributed to the Zumbrota Pool Fundraising Campaign;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Zumbrota, Minnesota, that we hereby recognize and commend the following individuals, organizations, and businesses for their generous donations to the Zumbrota Pool Fundraising Campaign:

BE IT FURTHER RESOLVED that the City accepts the donations listed above and will deposit the donations into the pool construction fund, and will only use the donations for the purposes stated herein.

2024 Donations:

John Knutson	\$6,000	Darel & Becky Birmingham	\$100
Kenneth Magnuson	\$100	D's Autocare	\$1,000
Alan Sikkink	\$100	Deb Wilkenson	\$5,255.12
Thomas Meyer	\$100	Brianna Allers	\$400
Anonymous	\$100	Earl & Lori McNamara	\$1,000
Grimsrud Publishing	\$1560	Anonymous	\$25,000
Festival Donation Box	\$478	Anne Varner	\$50
KL & JS LLC	\$5,000	Ken Magnuson	\$2,500
Brenda & Michael Meyer	\$50	Lions-Combined Charities	\$100
Karen Kubicek	\$1000	Zumbrota Vet Clinic	\$2,500
Zumbrota Lions	\$4,600	Evelyn Korsten	\$150

Steve & Marla Lodermeier	\$125	Debra Thomford	\$100
Floyd Kitzmann	\$200	Marie Svee	\$25.00
Alan Hadler	\$2,000	Zumbrota Ford Service Ctr.	\$3,450
Prairie Ridge Orthodontics	\$1,000	Olmsted Medical Center	\$1,000
Shane Electric	\$1,000	Covered Bridge Family Resources	\$250
James Houston	\$1,500	Hemann Grover	\$10,000
Mark & Sue Behrends	\$500	Nibbe Family Foundation	\$5,000
Mayo Clinic	\$500	Rockne Law	\$2,500
Donny & Frank Days (VFW)	\$14,051	JoAnn Ring	\$1,500
Zumbrota Ford	\$5,000		

BE IT FURTHER RESOLVED that the City Council encourages all residents to continue their support for the campaign and to work together to make the new Zumbrota pool a reality for current and future generations.

BE IT FURTHER RESOLVED that the City Council expresses its heartfelt thanks to each and every donor for their commitment to improving the Zumbrota community.

Motion introduced by _____, seconded by _____ and adopted this 6th day of February 2025 upon the following roll call vote:

AYES:

NAYS:

ABSENT:

SIGNED:

ATTEST:

Todd Hammel, Mayor

Brian Grudem, City Administrator

Aye Nay

Todd Hammel

Bob Prigge

Kevin Amundson

Fred Raasch

Joan Bucher
