

**Zumbrota Economic Development Authority Minutes**  
**5:30 PM Wednesday, March 20, 2024**  
**Zumbrota City Hall, 175 West Avenue**

**PRESENT:** Dave Dahlen, Sara Durhman, Terry Johnson, Lindsey Raasch, Brian Haugen, Todd Hammel and Bob Hawley, Community Development Director Kurt Meister

**NOT PRESENT:** Mirand Raasch, Brian Grudem

1. **Call Meeting to Order** – at 5:30 PM by Lindsey Raasch
  
2. **Amend/Adopt Agenda – MOTION HAWLEY**, second JOHNSON to adopt the agenda. Carried unanimously.
  
3. **Approve Regular Meeting Minutes of Wednesday February 21, 2024 – MOTION HAWLEY**, second JOHNSON to approve the meeting minutes from Wednesday February 21, 2024. Carried unanimously.
  
4. **Monthly Financial Report & Accounts Payable – MOTION HAUGEN**, second JOHNSON to approve the monthly financial report & accounts payable from February 2024. Haugen questioned abatement totals. Carried unanimously.
  
5. **Public Hearings**
  - A.
  
6. **Old Business**
  - A. **Billboard Costs (tabled from February)** – Meister was in contact with Reagan Outdoor Advertising and Blueline Media. Meister shared seeing sign outside of Waseca and the benefit, much like Zumbrota. Prices and locations of their billboards were shared. Meister assigned the group to find the best spot out of the packet.

- B. Plaque delivery to three new businesses. Meister, Brian Grudem, and Mayor Todd Hammel delivered the “new business” plaques to Be Free, Nature’s Grind coffee, and Zumbrota Tobacco – welcoming them to the city.

## 7. **New Business**

- A. **Loan Presentation – Roxanne Bartsh** – The State Theatre is looking to renovate the lobby to look much like it did originally. To ensure that the project can start in June and be completed by August they are requesting a \$50,000 loan from the EDA. The loan will ensure that all contractors are paid in a timely fashion. Meister said the Finance Committee will meet to discuss the “gap” loan.

Bartsh – Theatre can’t get grants for capital campaigns, although Mayo foundation and citizens of Zumbrota, Kwik Trip will report in August. Bartsh hopes to not touch the money. Hawley inquired if EDA has contributed before? Durham questioned how to distribute the theatre

- B. **Bank Building** - Brian Haugen spoke of the state of the bank building (downtown), Building has a lot of maintenance issues, hope to keep downtown presence. Bank is in favor of new apartment building being proposed by Keller Baartman
- C. **Establishment of loan committee** – Dave Dahlen, James Hill, Brian Haugen, Kim Simonson, Kurt Meister will set a date to meet and discuss loan to State Theatre
- D. **Vacancy of Terry Johnson** – Terry has retired from DFA, the EDA needs to fill the seat. Terry recommended Dirk Cedergren
- E. **EDA/P&Z annual report and Goals** – Meister shared the end of the year report. Discussion on Action plan. EDA chose 1. Day Care Facility 2. Restaurant

Water looping across 52 would lead to expansion of industrial area, EDA would help expand.

## 8. **Reports**

- A.

- 9. The meeting adjourned at 6:45 PM.