

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
APRIL 20, 2023
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Sara Durhman, Joan Bucher, Bob Prigge, and Kevin Amundson. Others present: City Administrator Brian Grudem, Police Chief Pat Callahan, Public Works Director Mike Olson, Finance Director Kim Simonson, Community Development Director Kurt Meister, City Attorney Matt Rockne, Jared Maes, Addison Doscher, Randy Bothun, Tom Wiener, Library Director James Hill, Sergeant Justin Wallerich, and Holly Galbus (remote).

After the Pledge of Allegiance all those present observed a moment of silence in honor of Retired Police Officer Gary Schroeder. Gary succumbed to PTSD earlier in the week.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Durhman, second Amundson to adopt the agenda as amended with the addition of item “8-I. Resolution 2023-08 Designating SSB Wanamingo as an official depository”. Approved 5-0-0.

MINUTES – APRIL 6, 2023, MEETING MINUTES

MOTION Durhman, second Prigge to approve the April 6, 2023, meeting minutes. Approved 5-0-0.

ACCOUNTS PAYABLE – APRIL 20, 2023

MOTION Amundson, second Sara to approve the accounts payable in the amount of \$99,154.73. Approved 5-0-0.

PUBLIC COMMENT

PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

8-A. HOLLY SNYDER – COVERED BRIDGE FESTIVAL UPDATE

Jared Maes and Addison Doscher were present to give an update on the Covered Bridge Festival which will be sponsored by Zumbrota Ford. The Show will be in the City Hall area, and they are requesting additional street closures along West Avenue. The Council encouraged Maes and Doscher to speak with the management at Nilssen Foods.

8-B. JOHN SCHUMANN BUILDING – 509 PEARL STREET

Planning and Zoning is recommending Schumann be allowed to build a 1364 garage which cannot exceed the height of his home. He will need to remove all his storage sheds except one within 30 days of the building being substantially complete. Rockne stated that Schumann must be agreeable to removing outbuildings or the process should not continue. **MOTION** Durhman, second Prigge to allow John Schumann to build a 1364 sf garage with a height not to exceed his home and to comply with a two accessory building limit with excess structures being removed within 30 days of substantial completion. Approved 5-0-0.

8-C. SCHUMACHER - NOISE ORDINANCE VARIANCE

MOTION Prigge, second Amundson to allow Schumacher Excavating to begin starting equipment for construction at the Jefferson Avenue Project no earlier than 6:15 am Monday through Friday. Approved 5-0-0.

8-D. PUBLIC WORKS PICKUP PURCHASE

These two quotes were received for a half ton pickup to replace the 2008:

Zumbrota Ford - \$46,815.64

Flagship Chevrolet - \$42,086.00.

MOTION Durhman, second to approve the purchase of a half-ton pickup from Flagship Chevrolet for \$42,086.00 Approved 5-0-0.

8-E. SALE OF OLD PUBLIC WORKS PICKUP

MOTION Prigge, second Durhman to put the 2008 Public Works Pickup on MNBid for sale. Approved 5-0-0.

8-F. SE BUILDING INSPECTIONS, LLC

Roger Pahl is leaving building inspections to become a full-time pastor. He introduced Randy Bothun and Tom Weiner from CMS. He is transitioning the business to CMS and will be finishing the inspections and permits he has already begun.

8-G. WSE ENGINEERING SERVICES/CONSTRUCTION MANAGEMENT SERVICES (CMS)

MOTION Durhman, second Amundson to retain WSE Engineering Services/Construction Management Services (CMS) as the City of Zumbrota Building Inspection Officials.

8-H. SOUTHEAST MINNESOTA AREA AGENCY ON AGING (SEMAA)

This was an informational item. SEMAA is requesting all officials write a letter of advocacy for the program to elected officials.

8-I. RESOLUTION 2023-08 RESOLUTION DESIGNATING SSB WANAMINGO AS AN OFFICIAL DEPOSITORY FOR THE CITY OF ZUMBROTA

MOTION Durhman, second Prigge to approve Resolution 2023-08 to designate SSB Wanamingo as an official depository for the City of Zumbrota. Approved by Roll Call: Hammel, aye; Durhman, aye; Prigge, aye; Bucher, aye; Amundson, aye.

COMMENTS

City Administrator Brian Grudem

Gave an update on the sidewalk maintenance program and the sanitary district.

Chief Pat Callahan

Reported on Wallerich's and his attendance at the Chiefs' conference.

Community Development Director Kurt

Stated the new visitors guide is set to print.

Finance Director Kim Simonson

Reminded the Council the auditors will be in the office next week.

Public Works Director Mike Olson

Showed some pictures of the start of the Jefferson project.

Mayor Todd Hammel

Reported on the Fire Board meeting. He also talked about a possible memorial for Officer Gary Schroeder.

The meeting adjourned 6:47 p.m.

City Administrator Brian Grudem