

**CITY OF ZUMBROTA
COUNCIL MEETING MINUTES
MAY 5, 2022
6:00 P.M.
TOWN HALL**

Pursuant to due call and notice thereof, Mayor Todd Hammel called the Zumbrota City Council to order at 6:00 PM. PRESENT: Mayor Todd Hammel; Council members Chris Horvath, and Bob Prigge. Absent: Council Member Tina Hostager and Council Member Sara Durhman. Others present Assistant Finance Director Kim Simonson, City Attorney Matt Rockne, Community Development Director Dylan Armstead, Public Works Director Mike Olson, Police Chief Pat Callahan, Officer Mike, and John Schumann.

AMENDMENTS/ADOPTION OF AGENDA

MOTION Horvath, second Prigge, to adopt the agenda. Approved 3-0-0.

MINUTES – APRIL 21, 2022, MEETING MINUTES

MOTION Prigge, second Horvath, to approve the April 21, 2022, meeting minutes. Approved 3-0-0.

ACCOUNTS PAYABLE – MAY 5, 2022

MOTION Horvath, second Prigge, to approve the accounts payable in the amount of \$96,050.51. Approved 3-0-0.

PUBLIC COMMENT

PUBLIC HEARINGS/MEETINGS

UNFINISHED BUSINESS

NEW BUSINESS

8-A. ORDINANCE 2022-01 – AN ORDINANCE REGULATING SPECIFICATIONS FOR CROSS CONNECTIONS AND BACKFLOW PREVENTION IN POTABLE WATER SYSTEMS

The MN Dept of health is mandating irrigation and sprinkler systems be equipped with a backflow preventer and yearly testing. Discussion centered around the impact on owners of sprinkler systems. Since this is something mandated the city must comply. The entire ordinance is quite long, and Rockne suggested the Council consider publishing a summary ordinance in the paper. To do this a four-fifths council vote would be needed. This vote will be taken at the next meeting. **MOTION** Prigge, second Horvath to approve Ordinance 2022-01 – An Ordinance Regulating Specifications for Cross Connections and Backflow Prevention in Potable Water Systems. Approved 3-0-0.

8-B. ORDINANCE 2022-02 – AN ORDINANCE AMENDING ZUMBROTA CITY CODE CHAPTER 52, REQUIRING A SECOND WATER METER FOR LAWN WATERING

Staff is recommending homeowners purchase a second meter when installing an irrigation system. This will allow sprinkler usage to be charged just for water. This cost will be part of a packet available to homeowners and contractors. Installation of an irrigation system requires a plumbing inspection and other standards.

MOTION Horvath, second Prigge to approve Ordinance 2022-02 – An Ordinance Amending Zumbrota City Code Chapter 52, Requiring a Second Water Meter for Law Watering. Approved 3-0-0.

8-C. ZIBA BLOCK PARK ROAD CLOSURE REQUEST

MOTION Horvath, second Prigge to approve the closure of West 3rd Street from Main Street to the Bank of Zumbrota alley on June 2nd from 1:00 pm to 10:00 p.m. Approved 3-0-0.

8-D. ADDITIONAL POLICE CELL PHONES

Chief Callahan is requesting the addition of three cell phones so that each officer has a phone. He says this will allow officers to not use their personal cell phones for police business. The anticipated cost is \$35 per phone per month (\$1260 per year). Horvath asked if there were funds available in the current budget. Simonson stated no and that the department would have to find a way to accommodate the cost as it had not been budgeted for in 2022.

MOTION Prigge, second Durhman the purchase for new office furniture for the City Administrator’s office for a cost not to exceed \$7,500. Approved 3-0-0.

8-E. 2022 LIQUOR LICENSE RENEWALS

MOTION Horvath, second Prigge to approve the liquor licenses for 202.

- Covered Bridge Supper Club Inc.** On & Off Sale & Sunday Liquor
- Stary-Yerka Post VFW 5727** On & Off Sale & Sunday Liquor
- Zumbrota Golf Club** On Sale & Sunday Liquor
- The Guilty Goose Inc.** On & Off Sale Liquor & Sunday Liquor
- Bridgett’s Cafe** On Sale Wine & Beer
- Kwik Trip Inc. #463** Off Sale Beer
- Value Liquor** Off Sale Liquor

Approved 3-0-0.

8-F. 2022 MILL AND OVERLAY PROJECT

Public Works Director Olson presented two quotes for mill and overlay project for city streets and parking lots. The first quote from S.L. Contracting Inc. for mill and overlays to include the library parking lot, alley between 3rd and 4th Streets, and Strafford Drive in the Woodlands subdivision. The cost includes reclaiming and shaping and adjusting manholes as needed. The total cost from S.L. Contracting is \$137,809. The quote from the VFW memorial parking lot is removed from their price as this will fall under the Park Board. The second quote is from Rochester Sand and Gravel and includes the same areas for a total cost of \$136,049.25.

MOTION Horvath, second Prigge to approve the quote from Rochester Sand and Gravel for mill and over lay for a cost of \$136,049.25. Approved 3-0-0.

8-G. LAWN MOWER PURCHASE

Public Works Director Olson presented two quotes for the replacement of the 2016 Gravely lawn mower. The first quote is from Gerlach Outdoor Power Eq. Inc. in Hastings for a new Ferris ISX 2200 ZT with a 61" deck and includes a trade in of the 2016 Gravely in the amount of \$4,000 for a total of \$8,999.00 under the government price program. The second quote is from Lodermeier’s Imp. of Goodhue for Ferris ISX 2200 ZT with a 61" deck with a trade in price of the 2016 for \$4,200.00 and for a total of \$7,800.00 also with the government price program. **MOTION** Prigge, second Horvath to approve the purchase of the Ferris ISX 2200 ZT with a 61" deck for \$7,800.00 from Lodermeiers. Approved 3-0-0.

8-H. PUBLIC WORKS TRUCK RENTAL

City staff would like to rent a truck for 6 months because there are no new trucks available with the truck program the city is currently in. The truck would be a 2007 Ford F-250 utility truck from Route 58 Motors. The cost of the rent would be \$450/month. **MOTION** Horvath, second Prigge approve the rental of a truck for Public Works for six months at a cost of \$450 per month. Approved 3-0-0.

REPORTS

Assistant Finance Director Kim Simonson

Said the field work of the audit has been done. She had a meeting with the new software people and the implementation process will take place in the fall.

Community Development Director Dylan Armstead

Reported he had attended a SMIF Marketing Seminar.

Public Works Director Mike Olson

Stated the Jefferson Project will have a May 18th bid opening and a May 19th award.

The meeting adjourned 6:34 p.m.

Brian Grudem, City Administrator